

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS,
CLARK COUNTY, IDAHO**

August 12, 2024

The Board met this day, August 12, 2024, in regular session. The meeting was called to order at 9:015 a.m. Those present were Commissioners Greg Shenton, Nick Hillman, and MaCoy Ward, Prosecuting Attorney Janna Birch, and Clerk Stephanie Stewart.

No updates were made to the agenda.

CLAIMS

01-Current Expense	\$27,380.21
02-Road & Bridge	\$382,784.62
04-Ambulance	\$1,169.16
06-District Court	\$823.56
07-Fair, County	\$506.22
08-Justice Fund	\$517.50
11-Health District	\$58.21
16-Indigent & Charity	\$15,988.43
19-Community Building & BLM	\$549.50
20-Revaluation	\$235.00
23-Solid Waste	\$1,084.10
27-Weeds	\$7,851.01
28-Juvenile Justice	\$5,774.75
29-Revenue Sharing	\$1,000.00
30-ARPA	\$6,602.76
35-Planning & Zoning	\$3,477.86
36-911 System	\$2,259.82
44-Disaster / Emergency	\$2,506.37
45-Election Consolidation	\$6.27
50-PILT	\$56,398.33
Total	\$516,973.68

The Board of County Commissioners reviewed the claims and demands through August 9, 2024.

Commissioner Ward made a motion and Commissioner Hillman seconded the motion to approve and sign the claims and demands for August 9, 2024 in the amount of \$516,973.68. After a unanimous vote, the motion passed and the claims were approved for processing.

MINUTES

The Board reviewed the minutes from the Emergency Drought meeting held on June 12, 2024.

Commissioner Ward made a motion and Commissioner Hillman seconded the motion to approve and sign the Minutes. After a unanimous vote, the motion passed.

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The Board reviewed the minutes from the Board of Equalization meeting held on July 2, 2024.

Commissioner Ward made a motion and Commissioner Hillman seconded the motion to approve and sign the Minutes. After a unanimous vote, the motion passed.

The Board reviewed the minutes from the regular meeting held on July 8, 2024

Commissioner Ward made a motion and Commissioner Hillman seconded the motion to approve and sign the Minutes. After a unanimous vote, the motion passed.

COMMISSIONER COMMITTEE UPDATES

The Commissioners did not have any updates to report. Meetings will be attended this month.

CLARK COUNTY ASSESSOR OFFICE

Carrie May, Assessor, presented quotes from Miicor for software upgrades in the amount of \$34,480 for three (3) years and \$44,148.26 for five (5) years.

After discussion, Commissioner Hillman made a motion and Commissioner Ward seconded the motion to approve the purchase of the software in the amount of \$44,148.26 for five years. After a unanimous vote, the motion passed.

ROAD & BRIDGE

Aaron Swenson with Forsgren provided updates to the Board. The Diversion and Jacoby bridges have a tentative start date of 09/30/2024. Work will be done until the end of January with a plan to finish in the spring of 2025. Snow removal and road maintenance will be need needed. The contractors will handle the snow removal at the sites, but the county will need to maintain the roads up to the sites. Jake Irick, Road & Bridge Supervisor, discussed maintaining the roads during the work week but if A2 is closed, they won't plow until road conditions are improved. Aaron also discussed the Red Road repairs. There were artifacts found during digging so there will be an archaeologist on site. Jake discussed the typical closure of the Red Road occurs around December 10th. The road will be closed earlier this year to allow for construction to start, which will be early to the middle of October. Signs will be posted and letters will be sent to landowners around the closure site. The Montevieu Highway project will begin next year.

Jake provided updates on current projects his crew is working on. He is doing weekly landfill inspections and discussed wanting to install a new floor in the shed. He will be listing a few items for surplus to include an ambulance and sign truck. There is also a generator that needs to be sold. He discussed

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source hauling for the A2 project and potential issues with the trucks traveling over the new base. H&K will be closing off Taylor Creek in September for repairs. Discussion was held regarding the need for an ordinance for cattle guards and gates on primary roads and possible MOUs so the county does not lose access to the roads. Janna Birch, Prosecutor, and Jake will work on an ordinance to be presented and the next commissioner meeting.

Jake presented to the Board an oil bid for ASI fog seal in the amount of \$21,628.12.

Commissioner Ward made a motion and Commissioner Hillman seconded the motion to approve the purchase in the amount of \$21,628.12. After unanimous vote, the motion passed.

CLARK COUNTY RODEO CLUB

Lana Schwartz came before the Board for approval of a liquor permit for the rodeo scheduled September 7, 2024. The permit is for beer only with a sale time of 11:00 am until the end of the rodeo. Sheriff Mark McClure had no objections. The Rodeo Club has not received the state license in the mail but has been approved.

Commissioner Hillman made a motion to approve the liquor license for the sale of beer pending receipt of the state license. Commissioner Ward seconded the motion. After unanimous vote, the motion passed.

Lana also discussed wanted to install signs at the rodeo grounds stating those participating is doing so at their own risk. She will order the signs to be installed prior to the rodeo.

SHERIFF'S OFFICE

Sheriff Mark McClure came before the Board with updates. Discussion was held regarding the purchase of a new truck that will include a dog cage for the K9. No action was taken at this time as the Sheriff would like to get more details on the cost. This will be readdressed at the next meeting.

Sheriff McClure presented the Board with a claim for the purchase of a dog house, kennel, bed and heater for the Sheriff K9 in the amount of \$1,575.19. This will be reimbursed by the grant at a later date.

Commissioner Ward made a motion and Commissioner Hillman seconded the motion to approve the purchase in the amount of \$1,575.19. After unanimous vote, the motion passed.

Sheriff McClure is working with the School District on a grant for a School Resource Officer. The grant will pay for the SRO for three years. If the grant is approved, Sheriff McClure will with the School District and provide details to the Board.

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The quarterly jail inspection was postponed until after lunch.

FOREST SERVICE

Blake Dory, Dubois District Ranger, came before the Board with updates to include upcoming fire restrictions. The winter parking area at the Stoddard Creek exit will be in place again this year. There will also be skiing trials this year. Blake also discussed bear education to include food storage. Discussion was also held regarding people traveling on unopen and unauthorized roads. He will be working with Fish & Game on these issues. As of this meeting, Exelon has not submitted the water quality report for 2022 and will likely not be moving forward with the mining project in Kilgore. He expressed his appreciation for the Clark County Sheriff Office and the work they do on forest service land.

CLARK COUNTY CLERK'S OFFICE

Stephenie Stewart, Clerk, presented the Board an updated service contract for Computer Arts, the county's financial software system.

Commissioner Hillman made a motion and Commissioner Ward seconded the motion to approve the revised contract. After a unanimous vote, the motion passed.

Clerk Stewart presented the Board with a quote for the renewal of the county server in the amount of \$10,864.97 that covers three (3) years of service.

After discussion, Commissioner Hillman made a motion and Commissioner Ward seconded the motion to approve the renewal in the amount of \$10,864.97. After a unanimous vote, the motion passed.

Adjourned for lunch at 11:55 a.m.

Back in session at 1:05 a.m.

ELECTED CLERK / DEPARTEMENT HEAD UPDATES

The fire system for the Courthouse needs to be upgraded to meet code. The state fire marshal needs to be contacted to determine what needs to be replaced before we can move forward with getting a quote. The bathrooms near the rodeo grounds need to be services and cleaned. Bo Billman discussed needing to move the flagpole and headstone at the community building as it is causing issues with the lawn and is raised up. The Board would like it moved to where it can be easily seen. Bo requested the help of Road and Bridge for the move. The county employee appreciation party was discussed. Lana Schwartz, Treasurer, gave updates to the Board from her Treasurer conference she attended. Potential tax deed sales will occur on May 12, 2025. Lana would like to create an ordinance regarding certified payments which she will present at the next meeting. She also discussed unclaimed property. Carrie May, Assessor, mailed out new homeowner's exemption forms to all who have claimed in the county. A

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question was asked if a driver's license number is required on the form. Clerk Stewart discussed the need for the number and the forms are also used to verify proper registration for voting. Per statute, if an individual claims a homeowner's exemption in one county, they are not allowed to vote in another county. Commissioner Shenton discussed the selection of the Regional Public Defender, Jordan Crane.

EMERGENCY MANGEMENT

Sheree Farr, Emergency Manager, presented the Board with a Fire Ban Resolution to be in place until September 30, 2024.

Commissioner Ward made a motion and Commissioner Hillman seconded the motion to approve the resolution. After a unanimous vote, the motion passed.

Sheree also presented the Board with the Fire Breaks contract with High Country RC&D. Discussion was held on some items that need clarified per Janna Birch, Prosecutor.

Commissioner Hillman made a motion and Commissioner Ward seconded the motion to approve and sign the contract with the noted changes. After a unanimous vote, the motion passed.

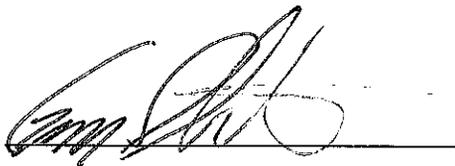
Sheree provided updates to the Board regarding the current status of grants. She also provided updates on the fire department and the upcoming preparedness fair. She would like to do a CPR certification class for the community.

The regular meeting adjourned at 3:30 p.m.

EXECUTIVE SESSION

Commissioner Ward made a motion to enter into Executive Session pursuant to Idaho Codes 74-206(1)(f) and 74-206(1)(b). After a roll-call vote with an "aye" from Commissioners Shenton, Hillman and Ward, the Board entered into Executive Session at 3:37 p.m.

Executive Session ended at 5:00 p.m.



Greg Shenton, Chairman



Stephanie Stewart, Clerk