

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS,
CLARK COUNTY, IDAHO**

JUNE 14, 2021

The Board met this day in regular session. The meeting was called to order at 9:09 a.m. Those present were Commissioners Greg Shenton, Nick Hillman, and MaCoy Ward. Clerk Tyson Schwartz was also present. Prosecuting Attorney Craig Simpson joined the meeting at 9:20 a.m.

No amendments to the agenda were made.

CLAIMS

01-Current Expense	\$26029.62
02-Road & Bridge	\$53578.06
04-Ambulance	\$468.09
06-District Court	\$299.23
07-Fair, County	\$194.20
08-Justice Fund	\$160
11-Health District	\$84.11
16-Indigent and Charity	\$1988.43
17- Junior College Tuition	\$1700.00
19- County/City Building	\$702.56
20-Revaluation	\$250
23-Solid Waste	\$1181.30
27-Weeds	\$321.84
35- Land Use Planning	\$982.02
36-911 System	\$8073.92
44-Disaster Emergency	\$157.48
50-Payment in Lieu of Taxes	\$48796.79
00- Taylor Grazing Trust	\$5356.82
Total	\$150324.47

The Board reviewed the claims.

Commissioner Ward motioned to approve the claims for June 11, 2021.

Commissioner Hillman seconded the motion. Motion passed unanimously.

MINUTES

The Board reviewed the minutes. Discussion was held regarding the minutes.

Commissioner Ward motioned to approve the May 10, 2021 meeting minutes with changes. Commissioner Hillman seconded the motion. Motion passed unanimously.

APPOINTMENT; EASTERN IDAHO PUBLIC HEALTH BOARD OF HEALTH

Commissioner Shenton stated that the Public Health Board had accepted the nominee for the Public Health Board at a recent meeting. However, Commissioner Shenton stated that the Board of Commissioners supports the nomination.

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ROAD AND BRIDGE UPDATE, MARK CHRISTENSON

Mark Christenson of Clark County Road and Bridge came before the Board to provide the monthly update for the month of May. The department is keeping busy with various projects. A new cattle guard was installed on Jacoby Road. The crew has been doing hot patches on Beaver Creek Rd. The Beaver Creek Bridge project is complete, and DuraPatch projects have been completed.

FORSGREN UPDATE; AARON SWENSON

Aaron Swenson from Forsgren addressed the Board. The Board discussed Forsgren temporarily managing the Road and Bridge department part-time as a consultant. The cost would be cost plus a fifteen (15) percent administrative fee, plus \$140 per hour in the event that Mr. Swenson works in that role. Clark County will provide a vehicle and a cell phone for the job.

Commissioner Ward motioned to hire Forsgren Associates to manage the Clark County Road and Bridge Department, and for Clark County to provide a vehicle and phone for the job. Commissioner Hillman seconded the motion. Motion passed unanimously.

Mr. Swenson stated that he is continuing work on the county transportation study. Mr. Swenson also stated that work on the Beaver Creek Bridge is complete.

The Board took a brief recess at 10:50

The Board resumed the meeting at 10:56

SHERIFF UPDATE; JOHN CLEMENTS

Sheriff John Clements presented an incident update for the month of May to the Board. Sheriff Clements stated that he has asked the City of Dubois for an increase in their contract. Other than the request for increase, there were no other changes to the contract.

Sheriff Clements presented the Tri-County Mutual Assistance Contract to the Board. Discussion continued regarding the contract.

Commissioner Ward motioned to approve the Tri-County Mutual Assistance Contract. Commissioner Hillman seconded the motion. Motion passed unanimously.

Sheriff Clements stated that the jail computer was purchased with grant funds that were available and needed to be used.

Sheriff Clements discussed a hard drive that had recently failed. Steve Stringham from Computer Arts was working to recover the information, and had sent the unit to File Savers Data Recovery. Approximately 80% of the data had been recovered. Sheriff Clements stated that the county could pay for the data recovery with the money from the Capital Other budget that had previously been set aside to pay for the jail computer. The total payment will be \$1249.00.

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Commissioner Ward motioned to pay \$1249.00 to Computer Arts to cover the cost of data recovery. Commissioner Hillman seconded the motion. Motion passed unanimously.

Sheriff Clements discussed the idea of contracting with a separate attorney for civil forfeiture matters. Prosecuting Attorney Craig Simpson suggested Attorney Weston Davis as a viable option. Mr. Simpson also stated that there will be no more roadside bonds.

Sheriff Clements stated that the department is testing a cage in one of the patrol trucks. The funding came out of the Drug Fund.

Meeting recessed at 12:15 p.m. for lunch.

Meeting resumed at 1:04 p.m.

ELECTED OFFICIAL AND DEPARTMENT HEAD MEETING

Commissioners Ward, Hillman, and Clerk Schwartz provided a report on the 2021 IAC Commissioner and Clerk Conference in Coeur D'Alene. Topics ranged from risk management, human resources, planning and zoning, and budget/levy legislation.

Sheriff Clements stated that there are two outlets in his office area that need to be replaced. He has the replacement outlets but is not sure which breaker they match up with.

County Assessor Carrie May and Clerk Schwartz discussed the ongoing project with Valley Office to digitize old recordings. Mrs. May stated that Valley Office has had a portion of our recordings for a long period of time. Mr. Schwartz stated that he had also tried following up with Valley Office for a status update. County Emergency Management Services Director Jill Egan stated that her Microsoft Office subscription needs to be updated.

EMERGENCY MANAGEMENT UPDATE

Jill Egan, Clark County Emergency Manager, presented a brief update to the Board regarding the 2020 Emergency Management Grant Supplemental (SEMPG). Mrs. Egan stated she would not be submitting for this grant. Mrs. Egan stated that the Grassy Ridge Cost Recovery Obligation Letters have been signed.

UNITED STATES FOREST SERVICE UPDATE; BILL DAVIS

Bill Davis from the United States Forest Service (USFS) addressed the Board. Mr. Davis stated that personnel was sent to Moab, Utah to help with fires in the area. Mr. Davis stated that our region very dry and is ahead of schedule on moisture content. Mr. Davis stated that he had signed the decision granting the exploration for gold in Kilgore. Mr. Davis stated that a 45-day period had been opened. The decision allows for drilling according to the operating plan that was submitted. Mr. Davis and Sheriff Clements discussed authority to enforce fire regulations on federal lands. Sheriff Clements stated that he does not have authority to enforce fire regulations on federal lands, and he is seeing an increase in violations on federal lands.

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The Board took a brief recess at 2:20 pm

The Board resumed the meeting at 2:28 pm

TETON COMMUNICATIONS, TONY HAFLA

Tony Hafla from Teton Communications came before the Board to discuss digital radio services to potentially be placed at Radar Hill. Mr. Hafla stated that the Federal Communications Commission will eventually require the move to digital radio services. The system would begin with two repeaters, and could handle up to eight. Mr. Hafla stated that Teton Communications could potentially take over maintenance of the battery system at Radar Hill. Commissioner Shenton stated they could review a draft of his proposal.

PRESENTATION OF AUDIT; THANE SPARKS, FARRELL STEINER

Farrell Steiner of Searle Hart and Associates came before the Board to present the 2020 Audit. Mr. Steiner discussed the audit with the Board. Mr. Steiner recommended that a process be implemented to ensure that property tax revenue and receivables are posted at the beginning of the fiscal year. Mr. Steiner also stated that new fiduciary reporting standards are being implemented in the next audit, and that current trust funds need to be analyzed to determine whether funds are fiduciary in nature or if they should be accounted for simply as contract services. Mr. Steiner stated that two funds that should be reviewed under this context are the Cloud Seeding Trust and the Water Districts Trust. Mr. Steiner stated that he and Clerk Schwartz can meet and review these trust funds together.

Discussion continued regarding funds that had negative cash balances and deficit fund balances as of September 30, 2020. The funds with negative cash balances are for the Community Center and Sheriff's Dispatch E911. The Forest Apportionment, Community Center, and Sheriff's Dispatch E911 had deficit fund balances as of September 30, 2020.

Commissioner Ward motioned to zero out the \$29,680 from the Forest Apportionment Fund, \$4,257 from the Community Center Fund, and \$846 from the Sheriff's Dispatch E911 Fund. Commissioner Hillman seconded the motion. Motion passed unanimously.

DARIN BURRELL; DEPARTMENT OF JUVENILE CORRECTIONS

Darin Burrell of the Department of Juvenile Corrections presented a Memorandum of Agreement with the Idaho Department of Juvenile Corrections. The Board and Prosecuting Attorney Craig Simpson discussed the memorandum. Mr. Simpson reviewed the memorandum.

Commissioner Hillman motioned to approve the Memorandum of Agreement with the Idaho Department of Juvenile Corrections. Commissioner Ward seconded the motion. Motion passed unanimously.

PRESENTATION OF 2021 EXEMPTIONS: CARRIE MAY

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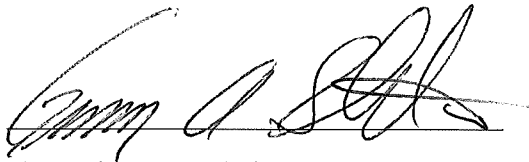
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Clark County Assessor Carrie May came before the Board to present the 2021 Homeowner and Circuit Breaker exemptions. Discussed continued regarding the exemptions.


Commissioner Ward motioned to accept the 2021 Homeowner and Circuit Breaker exemptions. Commissioner Hillman seconded the motion. Motion passed unanimously.

The Board discussed with Assessor May on a date to schedule Board of Equalization hearings. After discussion, July 12th, 2021 at 4:00 pm was selected as the day for the Board of Equalization hearings.

Meeting adjourned at 5:06 pm.



Greg Shenton, Chairman



Tyson Schwartz, Clerk