

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COUNTY  
COMMISSIONERS, CLARK COUNTY, IDAHO**

July 8, 2013

The Board met this day in regular session. Those present were Commissioners Greg Shenton, Tod Shenton and William Frederiksen, County Attorney Kent Gauchay and Clerk Velvet Killian.

**APPROVAL OF MINUTES**

Commissioner William Frederiksen made a motion that the minutes for May 13, 2013 be approved, seconded by Commissioner Tod Shenton. Unanimous. Commissioner Tod Shenton moved to approve the minutes for the June 10, 2013 meeting, seconded by Commissioner William Frederiksen. Unanimous.

**CLAIMS**

The following claims were reviewed and approved:

Current Expense	11,386.62
Road & Bridge	53,042.79
Ambulance	5,441.27
District Court	5,229.34
County Fair	135.00
Health District	1,500.20
Indigent	33.94
Economic Development	399.41
County/City Building	670.00
Solid Waste	303.81
Weeds	2,811.99
Land Use	965.31
911 System	189.26
Disaster/Emergency	536.66
<b>TOTAL</b>	<b>\$ 82,645.60</b>

**ECONOMIC DEVELOPMENT**

Kerri Ellis representing Economic Development met with the Board to discuss the 2014 proposed MOU with the Idaho Department of Commerce. This is in reference to support of local Economic Development programs. Changes have been made from three year review to year by year analysis. Financial awards will vary depending on the number of counties requesting monies. Commissioner William Frederiksen moved to approve the Idaho Department of Commerce MOU for Rural EDU. Commissioner Tod Shenton seconded, Unanimous. Ms. Ellis requested permission to hold the "Fun Run" on A2

during the National Day of the Cowboy. The event was scheduled for 7:00 am; traffic will still flow. Permission was granted. Commissioner Tod Shenton moved to appoint Amanda Baker as an Economic Development Council Board Member. Commissioner William Frederiksen seconded. Unanimous. Kerri Ellis requested approval of the purchase of a digital camera which would facilitate information on the website. Commissioner Tod Shenton made a motion to approve the purchase of a camera with the cost not to exceed \$ 300.00 Commissioner William Frederiksen seconded. Unanimous Ms. Ellis also sought a letter of support from the Board to apply for a grant promoting physical activity in rural areas.

### **ROAD & BRIDGE UPDATE**

Kevin Hathaway, Road and Bridge Supervisor and Randy Mead, representing Mud Lake Telephone met with the Board to discuss proposed work on the ditch relocation project along the Medicine Lodge Road. The concern relates the existence of buried telephone line that could be damaged during the road work. Mr. Mead agreed to check lines for location and depth. The County agreed to take extra care and bring in fill material. Mr. Hathaway reported on the land fill inspection June 14, 2013 which found the County in compliance. He reported chip sealing is proposed to begin July 16, 2013 and take approximately three days. The process is to begin about three miles east of Dubois on A-2 and continue to Dry Creek Road, also about 1/3 mile of Medicine Lodge Road for an estimated cost of \$ 37,500. Commissioner Tod Shenton moved to chip seal the proposed designated areas and also seal coat twelve miles of Highway 91 north from Highway 22 to the interstate with GSB 88. This would be funded with the budgeted oil money and the balance, up to \$ 10,000 would come from the A2 Special Highway fund. Commissioner William Frederiksen seconded. Unanimous. Mr. Hathaway presented an MOU with Jefferson County and our solid waste facility to set pricing for tipping fees. Proposed tonnage fees for October 1, 2013 through September 30, 2014 for dumping municipal solid waste is \$ 32.40 per ton . Commissioner William Frederiksen moved to sign the MOU, Commissioner Tod Shenton seconded. Unanimous. Kevin has received the contract for the Beaver Creek/ Sheep Station Bridge project. It is in the development phase. Now is time to designate a consultant for the design, three names should be presented to LTHAC.

### **EMERGENCY SERVICES COORDINATOR**

Russ Kerr, Emergency Services Coordinator, met with the Board to give an update on his department. Fire Chief Troy Stone submitted a list of needs for firefighter equipment. Russ presented three bids for such equipment. Pricing came in around \$ 6,600.00. He suggested some grant monies might be available to help acquire these supplies. He reported that the red brush truck is at the shop pending repairs, due to some complications during its last use. Russ expressed continued concern about adequate staffing of the ambulance. This issue is a matter of high priority, he expressed confidence in the existing staff, but acknowledged a need for more staff. The filing of an exemption is a possibility, at least until the number of staff can be increased.

### **FOREST SERVICE UPDATE**

Ron Schlader, District Ranger, met with the Board to give an update on U.S. Forest Service activities. He reported there has been some rehab work on the Otis gold claim area, roads had been obliterated and road and dig areas have been reseeded. Ron stated that the Montana Wilderness Association has provided some volunteers that have made improvements to some of the trails in the area. He also reported there are two cabins available for public sale in the Spring Mountain Canyon. The cabins would need to be disassembled and removed. Mr. Schlader noted there is an archeology dig underway, by Weber State University in the Birch Creek area, it will extend through July 22, 2013. He also reported he understands that RAC dollars have been released which will be used to help fund the YCC program. Lastly, he reported there has been a confirmed calf kill by a grizzly bear in the Island Park area. A wolf was found on the site but it was determined to have come in after the kill.

### **SHERIFF'S UPDATE**

Sheriff Bart May presented the 2014 U.S. Forest Service contract relating to law enforcement efforts on U.S. Forest Service administered lands. The contract is necessary to receive reimbursements for patrol services. Commissioner Tod Shenton moved to sign the agreement, Commissioner William Frederiksen seconded. Unanimous. Sheriff May also asked the Board to consider new shelving for the recently completed evidence room. Commissioner Tod Shenton moved to spend up to \$ 600.00 in shelving for the evidence room. Commissioner William Frederiksen seconded. Unanimous.

### **COURT PROGRAMS UPDATE**

Burt Butler and Judge Shinderling representing District VII courts, met with the Board to discuss 2014 court budgetary needs. Based on data collected and contained in reports presented it was suggested Clark County pay \$ 560.00 per year towards the law library and court assistance. They also spoke of implementing a district wide law clerk program to make salaries for law clerks more uniform and it would be funded by contributions from all counties in the seventh judicial district. Judge Shinderling announced that the appointment process was underway for the new District Judge, who's permanent chambers will be in Jefferson County, and likely would be assigned to handle matters in Clark County. They spoke of consideration of an administrative order for the courthouses to be a weapons free zone; this would include the Clark County Courthouse. Burt Butler discussed the need for certified interpreters, and monies available to fund district candidates.

### **INDIGENT HEARING**

Pursuant to notice, At 2:05 the public hearing was called to order. Those present were Commissioner Greg Shenton, Commissioner Tod Shenton, Commissioner William Frederiksen, County Attorney Kent Gauchay, and Clerk Velvet Killian. The applicant on Indigent Case # 2013-02 was present via teleconference. Eastern Idaho Regional Medical Center representative Michael Nelson, who filed the appeal, was not present. As there was no new evidence presented to the Board to reconsider its previous denial,

Commissioner Tod Shenton moved to uphold the decision to deny indigent case # 2013-02. Commissioner William Frederiksen seconded. Unanimous. Hearing adjourned.

#### **JUVENILE JUSTICE UPDATE**

Darin Burrell and Paul Megio delivered their annual Juvenile Justice and distribution report. Mr. Paul Megio requested the Board sign a continuation of the MOAs between the county and an independent quality assessor for the Juvenile program. One of the MOA's would ensure quality assurance and the other would support an independent assessor. After review, Commissioner William Frederiksen moved to sign both MOAs, Commissioner Tod Shenton seconded. Unanimous. Darin Burrell spoke of the increased efforts of the program, saying it has expanded from helping approximately forty youth to now over one hundred and sixty. They see success in assessing, treating, and tracking these youth.

#### **JAIL INSPECTION**

The Board performed their quarterly inspection of the jail.

#### **ELECTED OFFICIALS MEETING**

The county elected officials met to discuss an amendment to the Sixth District Elected Officials by-laws and the Idaho Association of Counties Annual Conference. Plans were also finalized for the 2013 annual appreciation dinner to be held July 24, 2013. In attendance were Assessor Carrie May, Sheriff Bart May, Treasurer Annette Zweifel, County Attorney Kent Gauchay, Clerk Velvet Killian, Commissioner Greg Shenton, Commissioner Tod Shenton, and Commissioner William Frederiksen.

#### **ML TECHNOLOGIES CONTRACT**

The 2013 contract with ML Technologies, covering our HP 9050n is scheduled for renewal this month. Commissioner Tod Shenton moved to sign the new contract. Commissioner William Frederiksen seconded. Unanimous.

#### **DOE CONTRACT**

The annual PILT contract with DOE was presented for review and renewal. Commissioner Tod Shenton moved to sign the contract. Commissioner William Frederiksen seconded. Unanimous.

#### **JUROR FEES**

Commissioner Tod Shenton moved to raise juror pay to \$ 10.00 for a full day and \$ 5.50 for a half day. Commissioner William Frederiksen seconded. Unanimous.

#### **RESOLUTION 13-09**

Commissioner William Frederiksen moves to adopt resolution 13-09 creating a Court Facilities Trust fund. Commissioner Tod Shenton, seconded. Unanimous.

### **COMMUNITY CENTER MAINTENANCE**

Bo Billman and Noe Perez met with the Board to discuss Community Center maintenance. Namely; projects that need to be addressed and division of duties. Problems needing attention included; the refrigerator in the south east corner of the kitchen, gunshot holes in the main room, and a leaking water faucet on the north exterior wall. Noe Perez was named for general maintenance of the building; cleaning, lawn care and sprinklers. This would include fixing of the bullet holes and interior painting. Bo Billman was directed to care for outside lights, walkways and parking lot in the winter. It was determined that in an emergency they should work together to resolve the problem as quickly as possible.

### **BOARD OF EQUALIZATION**

Commissioner Tod Shenton made the motion to convene as a Board of Equalization to hear 2013 appeals, seconded by Commissioner William Frederiksen. Unanimous. Roll call vote, Commissioner Frederiksen aye, Commissioner Tod Shenton aye, and Commissioner Greg Shenton aye. Those present were the Commissioners, County Attorney Kent Gauchay, appraiser Jeremy Dixon, Assessor Carrie May, and Clerk Velvet Killian. There were no public attendees. Properties contested were RPD03008024AA and RPD03008016AA. Supportive testimony was heard by appraiser Jeremy Dixon. Commissioner Tod Shenton moved to deny the appeals, Commissioner William Frederiksen seconded. Unanimous. Roll call vote Commissioner Frederiksen, aye, Commissioner Tod Shenton, aye, Commissioner Greg Shenton, aye.

Commissioner Tod Shenton moved to return to regular session, Commissioner William Frederiksen, seconded. Unanimous.

### **EXECUTIVE SESSION**

Commissioner William Frederiksen made the motion to enter into executive session pursuant to provisions of Idaho Code 67-2345, subsection 1 (b) to discuss personnel issues, seconded by Commissioner Shenton. Unanimous. Performed roll call vote, Commissioner Frederiksen aye, Commissioner Greg Shenton aye, and Commissioner Tod Shenton aye.

Regular session was resumed.

Meeting adjourned.

### **SPECIAL SESSION**

**July 15, 2013**

### **BUDGET WORK SESSION**

In attendance; Commissioner Greg Shenton, Commissioner William Frederiksen, Commissioner Tod Shenton, and Clerk Velvet Killian

### **HOMELAND SECURITY GRANT APPLICATION**

Commissioner William Frederiksen moved to sign a grant application prepared by Sheriff Bart May. This grant through Homeland Security would provide funding for the purchase of additional 911 equipment. Commissioner Tod Shenton seconded. Unanimous.

### **PAYROLL/ VACATION ACCRUAL**

Deputy Clerk Russ Kerr visited with the Board regarding a finding that employee vacation accrual has been calculated in a manner conflicting with applicable County policy.

### **WEED DEPARTMENT UPDATE**

Bo Billman met with the Board to update them on the projects for this 2013 spraying season.

### **EXECUTIVE SESSION**

Commissioner Tod Shenton made the motion to enter into executive session pursuant to provisions of Idaho Code 67-2345, subsection 1 (b) to discuss personnel issues, seconded by Commissioner Frederiksen. Unanimous. Performed roll call vote, Commissioner Frederiksen aye, Commissioner Tod Shenton aye, and Commissioner Greg Shenton aye.

Regular session resumed.

Meeting adjourned.

### **SPECIAL SESSION**

**July 29, 2013**

### **BUDGET WORK SESSION**

In attendance; Commissioner Greg Shenton, Commissioner Tod Shenton, Commissioner William Frederiksen, Clerk Velvet Killian.

### **JOB OPENING**

Commissioner Tod Shenton moved to advertise a job opening for the position of Road & Bridge Supervisor. Advertise dates from August 1, 2013 until August 23, 2013. Commissioner William Frederiksen seconded. Unanimous.

### **RESOLUTION 13-08**

Commissioner William Frederiksen moves to sign resolution 13-08 moving money from the general fund to the justice fund to cover officer's benefits. Commissioner Tod Shenton seconded. Unanimous.

### **LIQUOR LICENSE**

Commissioner William Frederiksen moved to approve the liquor license for Lone Pine. Commissioner Tod Shenton seconded. Unanimous.

**SPECIAL SESSION**

**August 7, 2013**

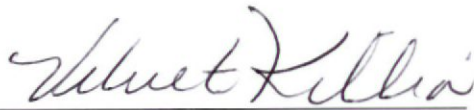
In attendance; Commissioner Greg Shenton, Commissioner William Frederiksen, Commissioner Tod Shenton and Clerk Velvet Killian.

**BUDGET WORK MEETING**

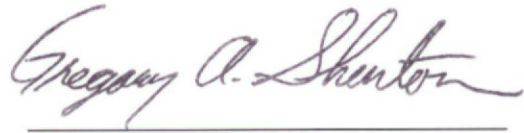
Commissioner Tod Shenton moves to advertise the 2014 proposed budget.  
Commissioner William Frederiksen seconded. Unanimous.

**FAIR**

Laurie Small sought approval from the Board to spend the budgeted amount of \$ 3,000 on the upcoming Clark County Fair. Approval granted.



*Velvet Killian, Clerk*



*Gregory Shenton, Chairman*