

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COUNTY
COMMISSIONERS, CLARK COUNTY, IDAHO**

February 10, 2020

The Board met this day in regular session. Meeting was called to order at 9:15 a.m. Those present were Commissioners Greg Shenton, Nick Hillman, MaCoy Ward, Prosecuting Attorney, Craig Simpson and Clerk Judith Maldonado.

EXECUTIVE SESSION

Commissioner Ward motioned to go into Executive Session to communicate with legal counsel regarding pending/imminently-likely litigation per [Idaho Code §74-206(1)(f)]. Commissioner Shenton seconded the motion. Roll Call: Commissioner Shenton aye, Commissioner Hillman aye, Commissioner Ward aye.

Executive Session entered at 9:27 a.m.

Executive Session ended at 10:00 a.m.

CLAIMS

01-General Fund (Current Expense)	\$28,899.48
02-Road and Bridge	\$36,950.41
04-Ambulance	\$1,917.13
06-District Court	\$6,357.05
07-Fair, County	\$497.60
08-Justice Fund	\$4,000.00
11-Health District	\$174.13
16-Indigent and Charity	\$30.25
17-Junior College Tuition	\$500.00
18-Economic Development	\$75.00
19-County/City Building	\$694.19
23-Solid Waste	\$2,190.11
27-Weeds	\$3,233.92
35-Land Use Plan	\$40.65
36-911 System	\$175.95
39-Soil Conservation District	\$7,500.00
44-Disaster/Emergency	\$437.36
45-Election Consolidation	\$125.79
50-Payment in Lieu of Taxes	\$8,368.40
Grand Total	\$102,167.42

Discussion was held regarding the claims.

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**Commissioner Ward motioned to approve the claims for February 10th.
Commissioner Shenton seconded the motion. Motion passed.**

ROAD AND BRIDGE UPDATE

The Board met with Darrin May, Road and Bridge Supervisor and Aaron Swenson from Forsgren. Discussion was held regarding Medicine Lodge Road and Rowland Road. Mr. May provided a paper copy of his update. Discussion was held.

SHEEP STATION ROAD AGREEMENT

The Board met with Dr. Bret Taylor and Darrin May. Discussion was held on easement transfer, Sheep Station closure attempts, and housing for a local Idaho State Police Officer.

SHERIFF UPDATE

The Board met with Sheriff May. Discussion was held regarding current events.

TAX DEED DECISION

The Board met with Lana Schwartz, Treasurer regarding RPD01000090030A and RPD01000090040A. The Board reviewed the Tax Deed Decision presented by Craig Simpson.

Commissioner Ward motioned to sign and accept the tax deed decision presented to the Board. Commissioner Hillman seconded the motion. Motion passed unanimously.

Regular Meeting held recess for lunch at 12:00 p.m.

Regular Meeting resumed at 1:00 p.m.

DEPARTMENT HEADS' AND ELECTED OFFICIALS' UPDATE

The Board met with elected officials Bart May, Sheriff, Carrie May, Assessor, Lana Schwartz, Treasurer, Bo Billman, Weed Supervisor, Laurie Small, County Agent, and Darrin May, Road and Bridge Supervisor. Discussion was held regarding KnowBe4 Training and the Idaho Counties Risk Management Discount Program. The Ford Taurus county vehicle was collided with while parked at the Idaho Association of Counties Midwinter Conference and an insurance claim will need to be made. Discussion held on a leak at the annex building and the furnace at

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the ambulance bay. Concerns regarding technological support offered by Computer Arts, Inc. were addressed.

RESOLUTIONS

The Board met with Lana Schwartz, Treasurer. Discussion held regarding public records request. She hired Katie Cross as deputy treasurer and presented a personnel action form and 2020 Resolutions numbered: 01, 02, 03, 04, 05, 06, 07, and 08.

Commissioner Ward motioned to approve the 2020 Resolutions 01 through 08, removing Lisa Clements from Zions Bank, Mountain America, and Bank of Commerce and effectively adding Katie Cross to the respective banks.

FOREST SERVICE UPDATE

The Board met with Bill Davis, District Ranger. He provided an update on the collaborative. Discussion was held.

**CLARK SOIL CONSERVATION DISTRICT
PERFORMANCE REPORT AND FY2021 ALLOCATION**

The Board met with Andy Wagoner, Chairman of the Clark Soil Conservation District. He presented the Clark Soil Conservation District Performance Report for Fiscal Year 2019. Mr. Wagoner respectfully requested the annual allocation for the Clark Soil Conservation District for fiscal year 2021.

VADNAIS LANE

The Board met with Raymond Vadnais. Discussion was held regarding Jensen Lane and Vadnais Lane. He would like to know if Vadnais Lane is a county road. If it is a county road, he would like it to be accessible. Discussion was held. Carrie May, Assessor, reviewed parcel records and there is no easement for Vadnais Lane. The Board recommended that Mr. Vadnais talk to his neighbors about the possibility of an easement to allow low maintenance by the county.

Commissioner Hillman excused himself from the regular meeting at 4:00 p.m.

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FIRE UPDATE

The Board met with Marty and Conni Owen. Discussion was held on fire equipment (gloves/masks, halligan bars, and foam). Discussion was held.

Commissioner Ward motioned to approve two SCBAs Scot Tank and masks, up to \$250.00 dollars for wrecking bars, up to \$1,200.00 for fire gloves, and up to \$500.00 towards shelving for the fire department. Commissioner Shenton seconded the motion. Motion passed unanimously.

APPROVAL OF JANUARY MEETING MINUTES

Discussion was held regarding the minutes.

Commissioner Ward motioned to approve the January 13, 2020 Regular Meeting Minutes. Commissioner Shenton seconded the motion. Motion passed.

DESIGNATION OF POLLING PLACES FOR 2020 ELECTIONS

Commissioner Ward motioned to approve the designation of the Clark County Courthouse as the polling location for all 2020 elections. Commissioner Shenton seconded the motion. Motion passed.

**EASTERN IDAHO REGIONAL MEDICAL CENTER
SERVICE PROVIDER AGREEMENT**

Craig Simpson reviewed the agreement and approved the Board's decision to accept the agreement.

IDAHO POWER GENERAL SERVICES AGREEMENT

The Board discussed the Idaho Power General Services Agreement with Craig Simpson.

Commissioner Ward motioned to approve the Idaho Power General Services Agreement with the changes Mr. Simpson made to the agreement. Commissioner Shenton seconded the motion. Motion passed.

MILEAGE RATE

Discussion was held regarding the Internal Revenue Service Mileage Rate.

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RECORDS RETENTION

Discussion was held on financial records and their retention period.

Commissioner Ward motioned to approve the dissolving of financial records that have surpassed their retention period. Commissioner Shenton seconded the motion. Motion passed.

VISION INSURANCE PLAN OPTION

The Board received information from Gem Plan and United Heritage regarding options for vision insurance. Discussion was held.

Commissioner Ward motioned to add the vision plan from Gem Plan for \$9.51/month or more if the individual decides to include family.

PROSECUTING ATTORNEY PAY FOR JURY TRIAL


The Board held discussion regarding jury trial pay for prosecuting attorney and deputy prosecutor.

Commissioner Ward motioned to set pretrial jury pay to \$75/hour for Janna Birch, Deputy Prosecuting Attorney and \$100/hour for Craig Simpson, Prosecuting Attorney with trial pay set at \$100/hour for Ms. Birch and \$150/hour for Mr. Simpson.

OTHER TOPICS

Board of Equalization- There is no business to discuss.

Regular Session adjourned at 5:50 p.m.


Chairman, Greg Shenton


Clerk, Judith Maldonado