

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COUNTY
COMMISSIONERS CLARK COUNTY, IDAHO**

January 11, 1999

The board met this day in regular session. Those present were Commissioners' Charles R. Vadnais, Charles E. Wilson and Gregory A. Shenton, Prosecuting Attorney Craig Simpson, Clerk Jo Ann S. Tavenner, newly appointed Clerk Conni Owen and Newly elected Commissioner Ted Edwards.

APPROVAL OF MINUTES

Motion by Commissioner Shenton, seconded by Commissioner Wilson, unanimous that the minutes for December 14, 1998 be approved as written.

APPROVAL OF CLAIMS

The Commissioners examined the following claims and unanimously approved them for payment.

General	\$15301.57
Road and Bridge	28143.13
Ambulance	240.53
District Court	520.33
Fair	360.14
Health District	1868.00
Indigent and Charity	10030.05
County/City Building	1146.75
Solid Waste	634.82
Tort	21487.00
Weeds	27.97
Cloud Seeding	19456.71
Land Use Plan	21.77
Soil Conservation	3000.00
Weed Revolving Trust	2735.79
Range Improvement	1000.00
Fire Station	3300.00
Tax Trust	98.92
Water Districts	5070.45
TOTAL	\$114443.93

AUDITOR'S REPORT

Dave Swager of Swager & Swager, PA., met with the commissioners to present the annual audit for fiscal year ending September 30, 1998. Mr. Swager reported that the County was in a good stable financial condition.

PERSONNEL POLICY MANUAL

Ken Myers met with the commissioners to review the updated version of the personnel policy. Suggestions were made for minor changes to the manual. Mr. Myers will make the changes and bring them back to the Commissioners for approval at a later date. Mr. Myers also presented a rough draft job description for the Road and Bridge supervisor. He noted he will have job descriptions for other positions in the County ready later in the week.

FEBRUARY COMMISSIONER MEETING

Motion by Commissioner Shenton, seconded by Commissioner Wilson, unanimous that the February meeting be changed from February 8, 1999 to February 16, 1999 at 1:00 PM. The change was made due to a schedule conflict with meetings in Boise.

RS2477 ROADS LETTER OF RESPONSE

Motion by Commissioner Wilson, seconded by Commissioner Shenton, the letter drafted by Jim Gerber be sent to the Forest Supervisor of the Targhee Forest, Jerry Reese. Attached to the letter will be the letter drafted by Jim Lyons, with his comments.

SWEARING IN OF OFFICERS

Chairman of the Board, Commissioner Vadnais swore in the newly elected and appointed officers. Those taking the oath were: Greg Shenton, Commissioner; Ted Edwards, Commissioner; Bonnie Burns, Treasurer; Betty Kirkpatrick, Assessor; Craig Simpson, Prosecutor; Ernie Sill, Coroner; and Conni Owen, Clerk.

RE-ORGANIZATION OF BOARD

Motion by Commissioner Shenton, seconded by Ted Edwards, unanimous that Commissioner Vadnais be retained as Chairman of the Board of Commissioners.

HIGHWAY 22 SNOW REMOVAL

The board was advised a petition was being sent to the Idaho Transportation Department regarding plowing snow on State Highway 22. Several users of Highway 22 were petitioning more frequent and timely snow removal. Motion by Commissioner Shenton, seconded by Commissioner Edwards, unanimous, that a letter be sent to the Idaho Transportation Department stating the problems and concerns.

ROADS ON PECK PROPERTY IN KILGORE

Mr. Gregory Peck requested a response to a letter he sent to the Commissioners regarding a county road that passes through his property in the Ching Creek area and the

maintenance of said road. A letter will be sent to Mr. Peck advising him that the road through his property is indeed in the county system and the County does not intend do anything on the road other than what has been done in the past.

CANCELLATION OF TAXES

Betty Kirkpatrick, Assessor and Bonnie Burns, Treasurer, met with the Commissioner concerning personal property tax billed to Orix Credit Alliance, Secaucus, NJ. Orix was assessed and billed by Clearwater County, Idaho for the same personal property. Orix didn't comment until December, after paying the tax to Clearwater County. Motion by Commissioner Shenton, seconded by Commissioner Edwards, unanimous, to cancel the tax for Orix Credit.

EXECUTIVE SESSION

The Board adjourned to executive session to meet with Ellen Tarpley.

FAIR BOARD MEMBER APPOINTMENTS

Carol Hoopes and Shawna Williams reported that Deanna Murdock and Ken Myers had resigned from their positions on the fair board. They recommended John Mackin and Marge Garvin as replacements. The Commission accepted their recommendations.

CANCELLATION OF AMBULANCE BILL

The Commission was presented with an ambulance bill for Peter Slivers in the amount of \$21.31 that is uncollectable. Motion by Commissioner Shenton, seconded by Commissioner Edwards, unanimous, that the bill be canceled.

LASER PRINTER PURCHASE

Clerk, Conni Owen requested approval to purchase a high speed laser printer to be used on the network system in the Courthouse. She noted that with the upcoming updates in the computer's software, the printer would be very beneficial. Computer Arts had quoted the cost and installation to be approximately \$1550. Motion by Commissioner Shenton, seconded by Commissioner Edwards, unanimous, that a high speed laser printer be purchased.

WEED DEPARTMENT UPDATE

Keith Tweedie and Keith Bramwell reported to the Commission on the Weed Department. They stated the need for additional equipment. Motion by Commissioner Shenton, seconded by Commissioner Edwards, unanimous approval to purchase reels, hose and boombuster totaling approximately \$3300.

EXTENSION DEPARTMENT UPDATE

Keith Bramwell, Extension Agent, reported he would like to start a 4-H animal project sale. He said Richard Larsen would help floor the sale.

ROAD & BRIDGE UPDATE

Rod Belcher, Road and Bridge Supervisor, met with the Commissioners to update them on his department. Belcher said they had done some work cleaning out a diversion on Medicine Lodge Creek to help alleviate the icing problem. A revocable permit from the Sheep Station, for storing roto-mill tailings in the right-away was discussed. The Commission will send a letter to the Station advising them it is not necessary to sign the permit, since the road is already the County's.

Discussion was held about available roto-mill tailings from the state and the storing of them. Belcher reported he will be on vacation February 9-16, 1999.

Possible roads to be seal-coated this summer were discussed.

MEETING WITH JIM LYONS

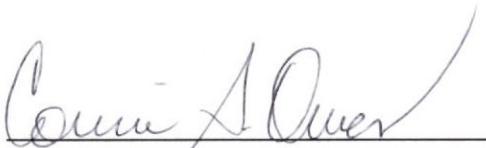
Mr. Lyons updated the commission on RS2477 roads status in other counties. He recommended the County mail a letter to the Forest Service requesting an in-holdings inventory of lands in Clark County.

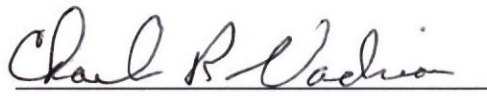
SHERIFF CRAIG KING-SEARCH & RESCUE STORAGE

Sheriff King asked permission to use Search & Rescue funds to build a small storage unit with electricity in the basement of the Courthouse. This unit would replace the current metal unit, and eliminate the need to run extension cords to the unit. Motion by Commissioner Shenton, seconded by Commissioner Edwards, unanimous to build a storage unit for Search & Rescue.

MEETING WITH RETIRING CLERK, JO ANN TAVENNER

The Commissioners asked Ms. Tavenner if she was willing to help the new clerk with training and assistance. Ms. Tavenner said she was willing and would like to receive her insurance as payment. This will have to be researched with the group insurance carrier and PERSI.


Conni S. Owen, Clerk


Charles R. Vadnais, Chairman