

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS,  
CLARK COUNTY, IDAHO**

August 9, 2021

The Board met this day in regular session. The meeting was called to order at 9:16 AM. Those present were Commissioners Greg Shenton, Nick Hillman, and MaCoy Ward. Clerk Tyson Schwartz and Prosecuting Attorney Craig Simpson were also present.

No amendments to the agenda were made.

**CLAIMS**

01-Current Expense	\$13,023.87
02-Road & Bridge	\$219,513.44
04-Ambulance	\$458.05
06-District Court	\$183.55
07-Fair, County	\$3672.7
08-Justice Fund	\$1,249
11-Health District	\$68.84
16-Indigent and Charity	\$7,768.43
19- County/City Building	\$468.59
20- Revaluation	\$31.14
23-Solid Waste	\$368.96
27-Weeds	\$824.51
35- Land Use Planning	\$872.06
36-911 System	\$1,623.36
44-Disaster Emergency	\$204.18
45- Election Consolidation	\$162.50
50-Payment in Lieu of Taxes	\$15,777.16
9129- Cooperative Weed MGMT. Area	\$2,150.71
Total	\$268,421.05

The Board reviewed and discussed the claims.

**Commissioner Ward motioned to approve the claims as of 8/6/2021.**

**Commissioner Hillman seconded the motion. Motion passed unanimously.**

**MINUTES**

The Board reviewed the July 12, 2021 minutes. Discussion was held regarding the minutes.

**Commissioner Hillman motioned to approve the July 12, 2021 meeting minutes.**

**Commissioner Ward seconded the motion. Motion passed unanimously.**

**SCOTT DAVIS, RED CROSS EMERGENCY SHELTER**

Scott Davis, Disaster Program Manager with the Red Cross appeared before the Board with Clark County EMS Manager Jill Egan to discuss designating the local Community Building as a Red Cross shelter. Mr. Davis stated that the Red Cross takes on all insurance liability if the agreement is signed. Commissioner Shenton asked if supplies are stored on-site. Mr. Davis

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stated that supplies are stored in strategic locations throughout the region. Mrs. Egan stated that this agreement could be advantageous to have in place, and is reviewed every four years. Mr. Davis stated that the Red Cross does not pay to use the building as a shelter, however the Red Cross does pay the difference in utilities when the building is in use as a shelter. Mr. Davis stated that the building is inspected by the Red Cross prior to setup, and that the Red Cross provides all volunteers.

**Commissioner Ward motioned to approve the Red Cross Memorandum of Understanding. Commissioner Hillman seconded the motion. Motion passed unanimously.**

**EMERGENCY MANAGEMENT UPDATE/BUDGET DISCUSSION: JILL EGAN**

Clark County Emergency Management Services Director Jill Egan came before the Board to provide her monthly update. Mrs. Egan stated that for the upcoming budget year, she added \$5,000 to the ambulance budget to be allocated for the Medical Director.

Mrs. Egan updated the Board on the ambulance block grant. Mrs. Egan stated that the chassis for the ambulance had not yet arrived.

Mrs. Egan stated that she has been working with Steve Stringham of Computer Arts regarding Microsoft Office. Mrs. Egan stated that Mr. Stringham is checking on pricing.

Mrs. Egan stated that on November 2, 2021 a crisis management course is being planned in the region for school-based incidents, and she will have more information on a time and location. Mrs. Egan also stated that the County Wildfire Protection Plan is complete and will be sent to the Board for review.

Mrs. Egan provided an update on the 2019 ambulance. It was still being serviced after the brakes had recently locked up. Mrs. Egan provided a report of service on the extrication equipment, which recently had a circuit board replaced. Mrs. Egan also stated that an EMS class is being planned, and will be held at the Central Fire Station in Menan.

**APPOINT/SWEARING IN OF WESTON DAVIS AS DEPUTY PROSECUTOR**

Mr. Weston Davis appeared telephonically before the Board and Prosecuting Attorney Craig Simpson. To be appointed as a deputy prosecutor to handle civil forfeiture matters. Mr. Davis stated for the record that he was standing and raising his right hand. Mr. Simpson administered the oath.

**SHERIFF'S UPDATE**

Sheriff Clements appeared before the Board and provided a monthly incident report. Sheriff Clements stated that his plan for paying for the services of Mr. Weston Davis would come from the Sheriff's drug fund. Discussion followed on the use and tracking of those funds.

Sheriff Clements reported that their office printer broke down, and that Valley Office Systems had provided a loaner printer for the Sheriff's Office.

Sheriff Clements reported that the City of Spencer would like to contract with the Clark County Sheriff's office for law enforcement. Sheriff Clements provided the agreement to the Board.

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**Commissioner Ward motioned to approve the law enforcement agreement between the City of Spencer and Clark County. Commissioner Hillman seconded the motion. Motion passed unanimously.**

Sheriff Clements stated that an agreement between Clark County and the City of Dubois will be presented in the future.

**Meeting recessed at 12:00 P.M.**

**Meeting resumed at 1:06 P.M.**

**ELECTED OFFICIAL AND DEPARTMENT HEAD UPDATE**

Elected officials and department heads gathered to provide updates. Commissioner Shenton welcomed Jacob Irick as the new Road and Bridge Foreman. Discussion was held regarding a county employee picnic. After discussion, August 31<sup>st</sup> at 6:00 p.m. was selected as the date and time.

Jill Egan stated that the printer at the annex building was still being repaired, and stated that there were weeds around the ambulance shed that needed to be sprayed. County Assessor Carrie May stated that she is planning on holding a public hearing in to consider increasing Department of Motor Vehicle fees and asked that it be placed on the agenda for the September regular meeting.

Road and Bridge Foreman Jacob Irick asked if there was any need for a surplus sale, and if anyone had any items or ideas they could speak with him about it. Mr. Irick stated that the crew would be bringing a dumpster up to the livestock barn for the animal show/sale for the county fair, and as well as a stock tank for water for use in the upcoming motor rodeo.

County Treasurer Lana Schwartz reported that she attended the annual Treasurer's Conference in Idaho Falls and provided a brief synopsis of the conference. Mrs. Schwartz also reported that there will be potential tax cancellations, but there will be more information in the future.

Discussion was held regarding Idaho Association of Counties annual conference in September, and that registration was open, and hotel rooms could be reserved. Discussion was also held regarding the American Rescue Plan Act (ARPA) funds and potential uses.

**ROAD AND BRIDGE UPDATE/FORSGREN UPDATE: JACOB IRICK**

County Road and Bridge Foreman Jacob Irick came before the Board to provide a monthly update. Forsgren Engineering did not have any business to bring before the Board this month. Mr. Irick reported that work was being done on the gravel roads at Porcupine Pass. Bridge planks had been purchased and installed at the Jacoby Road Bridge. The crew will be working on paving road approaches on Idmon Road. Mr. Irick stated that he put out for bids on fuel, but did not receive any bids in return. Mr. Irick reported that there will not be snow removal on Shenton Rd., Roland Rd., and Katie's Cutoff Rd. this winter. Mr. Irick reported that the department received a request from the school district for a donation of reject road fill to be used for renovating the jumping pits at the school track facility. Mr. Irick stated that he would have a load of the reject fill taken over to the school.

**BEN WINDER: WESTERN STATES CAT GRADER QUOTE**

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Ben Winder from Western States CAT joined Mr. Irick before the Board and discussed features and specifications on a 2021 motor grader. Discussion was held regarding Western States CAT buyback program.

**Meeting recessed at 2:08 p.m.**

**Meeting resumed at 2:15 p.m.**

**DR. DAVE STRICKLAN: BIRCH CREEK PRESERVE**

Dr. Dave Stricklan appeared before the Board to discuss a proposal for the Sagebrush Steppe/Continental Divide National Preserve. Discussion was held regarding the proposed preserve. Dr. Stricklan stated that an office could be located in the Birch Creek Valley. Dr. Stricklan also stated that a stakeholder meeting in the Birch Creek area would be beneficial.

**JASON LANEY: IDAHO DEPARTMENT OF LANDS LEASE AGREEMENT**

Mr. Laney was unable to participate. No discussion was held.

**BRETT TAYLOR: US SHEEP STATION**

Mr. Brett Taylor from the US Sheep Station was in attendance and was given time to provide an update to the Board. Accompanying Mr. Taylor was Hailey Wilbur, rangeland ecologist. Mr. Taylor stated that the Sheep Station had received approximately four million dollars in funding for infrastructure improvements. Mr. Taylor also stated that there will be a stakeholder meeting on August 24, 2021 and invited the Board members to attend.

**RAYMOND VADNAIS: DISCUSS VADNAIS LANE**

Mr. Raymond Vadnais appeared telephonically before the Board to discuss the survey work being done on Vadnais Lane. Commissioner Hillman stated he had spoken with Thompson Engineering and stated that work would be done to find the centerline of the road, and that the fences appeared to be right on the property line. The Board called Kevin Thompson of Thompson Engineering to discuss the survey work. Discussion was held regarding the legal description and width of the right-of-way.

**SHERIFF CLEMENTS: TIRE QUOTE**

Sheriff Clements stated that new tires are needed for one of the department trucks. Sheriff Clements presented a quote from Ron's Tire Point S for \$1375.08.

Commissioner Ward motioned to approve the purchase of new tires from Ron's Tire Point S for \$1375.08. Commissioner Hillman seconded the motion. Motion passed unanimously.

**BUDGET WORKSHOPS**

Commissioner Shenton stated that elected officials and department heads were welcome to ask questions regarding their budgets.

Discussion was held with Road and Bridge foreman Jacob Irick regarding the department budget.

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County Treasurer Lana Schwartz discussed drafting a county investment policy with the Board. Mrs. Schwartz stated she would continue drafting the policy and bring it to the Board at a later date.

**Meeting recessed until August 11, 2021 at 9:00 A.M.**



Greg Shenton, Chairman



Tyson Schwartz, Clerk