

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COUNTY
COMMISSIONERS, CLARK COUNTY, IDAHO**

January 14, 2013

The board met this day in regular session. Those present were Commissioners Greg Shenton, Tod Shenton and William Frederiksen, County Attorney Kent Gauchay and Clerk Velvet Killian.

CLAIMS

Current Expense	44,698.79
Road & Bridge	22,448.87
Ambulance	2,013.02
District Court	515.07
County Fair	747.04
Health District	1,766.97
Economic Development	2,875.32
County/City Building	1,320.67
Solid Waste	305.63
Weeds	172.50
Revenue Sharing-State	4,746.37
Land Use	492.99
911 System	580.89
Election Consolidation	347.76
Revaluation	81.00
Indigent and Charity	375.17
TOTAL	83,488.06

FOREST SERVICE

Jeri Tavenner met with the Board to request a letter of support which would be included with the application of the Idaho Department of Parks and Recreation Grant. Mrs. Tavenner is requesting \$ 11,000.00 for the purpose of hiring a crew to perform trail work, brushing, cleaning, re-routing and signing. Commissioner William Frederiksen moved to sign the letter, Commissioner Tod Shenton seconded, unanimous.

OATHS ADMINISTERED

Commissioner Greg Shenton administered the oath of office to Commissioner Tod Shenton for a four-year term, Commissioner William Frederiksen for a two-year term, Velvet Killian, Clerk for a two-year term, Annette Zweifel, Treasurer for a two-year term and Bart May, Sheriff for a four-year term. Penny J. Stanford, Magistrate Judge for a four-year term was administered the oath at an earlier date.

BOARD AND COMMITTEE APPOINTMENTS

Commissioner William Frederiksen moved to nominate Commissioner Greg Shenton for the position of Chairman of the Clark County Board of Commissioners. Commissioner Tod Shenton seconded, unanimous. Commissioner Tod Shenton moved to appoint Kent Gauchay as County Prosecuting Attorney until January 2015. Commissioner William Frederiksen seconded, unanimous. Roll call vote; Commissioner Greg Shenton, aye, Commissioner Tod Shenton, aye, and Commissioner William Frederiksen, aye. Let it be noted that Commissioner Greg Shenton will oversee East Idaho Public Health and the Magistrate Courts. Commissioner William Frederiksen will oversee High Country RC&D, Weeds, and the Development Group, and that Commissioner Tod Shenton will be responsible for financial oversight.

ROAD & BRIDGE UPDATE

Kevin Hathaway, road and bridge supervisor met with the Board to update them on his department. The annual fuel line inspection was completed and a certificate of compliance was filed with the clerk's office and insurance provider. Mr. Hathaway also discussed the allotted funds in his 2013 budget for the rotation of equipment. His proposal was to piggyback off of the state bids securing prices for a new grader. The Board requested bids in writing which they could review. A request has been made for a .4 mile extension of Ricks Road. Mr. Hathaway reported he would add it to the reimbursed road list. Concerns were expressed about the expectations for upkeep and the proximity of adjacent pivots. It was proposed that the road be observed through spring for additional input on this decision. At 2:32 p.m., Kevin Hathaway, R&B and Aaron Swenson from Forsgren appeared before the Board and presented a follow-up on the grant application. Commissioner Tod Shenton moved to approve resolution No. 13-05 for the construction of the A-2 Highway Improvement Project to the Local Highway Technical Assistance Council, (LHTAC). The resolution is to have the same verbiage as Resolution No. 09-06, with a total project cost estimate of \$2,500,000. The local match required of Clark County is \$185, 500. This motion was seconded by Commissioner William Frederiksen, Unanimous. Commissioner Bill Frederiksen made the motion to move forward on the Medicine Lodge Bridge project which was held in abeyance over the winter. Seconded by Tod Shenton, Unanimous. Commissioner William Frederiksen made the motion to amend his previous motion with regards to the Biding of the North & South Medicine Lodge Bridges. Bids are to be opened to general contractors. Seconded by Tod Shenton, Unanimous.

TREASURER

Annette Zweifel, met with the Board to update them on her department. She submitted current financial reports and requested the approval of Resolution 13-03 and Resolution 13-04 assigning updated access to the East Idaho and Key Bank accounts. Commissioner Tod Shenton moved to sign resolution 13-03 removing Heidi Small from account access to East Idaho accounts and adding Amanda Baker and himself as authorized users. Commissioner William Frederiksen seconded, unanimous. Commissioner Tod Shenton then moved to also sign resolution 13-04 effecting the same changes for Key Bank accounts. Commissioner William Frederiksen seconded, unanimous.

EMERGENCY MANAGEMENT COORDINATOR

Russ Kerr, emergency management coordinator met with the Board to update them on his departments. Mr. Kerr expressed concerns about the fire detectors at the fire building. No one is certified to test the current fire detectors. Also, Mr. Kerr will get together with the fire chief, Troy Stone, and coordinate some training on the fire detectors and training on the operation of the new fire truck. Mr. Kerr provided a list of ambulance service pricing. He was instructed to provide a broader comparison list and a new price list with reasonable price increases to the Board for approval. New prices should be fairly relative to neighboring counties'. Once new prices for ambulance services are provided to the Board and thus advertised, then adjustments on current monetary EMT reimbursements could be open for discussion. Mr. Kerr reported that all ambulance inventory/supplies have been updated and are valid through June, 2013.

SHERIFF'S UPDATE

Bart May, Clark County Sheriff met with the Board to update them on his department. Sheriff May provided bids for both of his deputy's vehicles. Those bids provided to the Commissioners were as follow: WoodySmith Ford \$23,700; Stone's Town & Country Motors \$24, 871.00; 20th Century Ford/Dodge \$25,792.12; and Salmon River Motors \$22,520.00. Commissioner's inquired about additional charges for vehicle trade-ins. Additional cost will be incurred after vehicle purchases; an estimated \$1,200 for chipping and \$5,500 for vehicle radio installations including a center consol of additional costs is projected. After further discussion, Commissioner Frederiksen made motion to accept the bid from WoodySmith Ford. Seconded by Commissioner Greg Shenton, unanimous. Vehicle cost will be paid out of the Sheriff's Vehicle Capital fund. Also, Sheriff May expressed concern about fuel pumps freezing up and not being able to obtain fuel for his vehicles. He proposed an emergency fuel tank reserve. Sheriff May was instructed to ask R&B Supervisor to fill a 750 gal. free flow tank and have it available as the Sheriff's Department emergency fuel use.

ELECTED OFFICIALS MEETING

The county elected officials met with the Board. Discussion was held regarding the consolidation of mail boxes, attempting to eliminate unnecessary duplication of fees. A trial status has been in effect since January 1st, 2013. Some discussion was held about the pros and cons of sharing a single mail address. The final consensus was that individual boxes for most departments was warranted. Department heads were instructed to return to their original box numbers. Accounts payable is to process all pending U.S. Post Office claims . Regarding new tax exempt credit cards, departments will need to make their own reservations from now on and sign a tax exempt form either at the check-in or check-out process in order for Clark County to be charged a tax exempt amount.

PLANNING & ZONING UPDATE

Kerri Ellis, P&Z Administrator met with the Board to update them on her department. So far in 2013 we've had only one building permit.

ECONOMIC DEVELOPMENT UPDATE

Kerri Ellis, economic development professional met with the Board to update them on her department. Some discussion was held about seeking a 501-C3 vs. a 501-C6 status. Ms. Ellis inquired from the Board the review of Resolution #2013-01 on the Inter-Module Commerce Authority. Commissioner's have reviewed the Resolution, Commissioner Tod Shenton made a motion to pass Resolution #2013-01, William Frederiksen seconded, unanimous. All aye, no one opposed. Ms. Ellis updated the Board on the Commerce Authority Board. Th. inquired about a fifth board member and expressed the willingness of Ms. Christine Jarwski to serve on that board. Commissioner T. Shenton made the motion to assign Christine Jarwski as the fifth member of the Commerce Authority Board. Ms. Ellis requested from the Board a letter of support for a Competitive Grant application for Citizen's Rural Design. Commissioners agree to partner up with City Of Dubois in application of the grant. Bill Frederiksen makes the motion for the county to give a letter of Support. Seconded by T. Shenton, Unanimous. ose members are: Neal Wood, Tod Shenton, Joel Billman, and Shawn Calder. Ms. Ellis

JAIL INSPECTION

Jail inspection was postponed until next month.

APPROVAL OF MINUTES

Commissioner Greg Shenton made a motion to accept the December minutes, with minor corrections. Seconded by Commissioner William Frederiksen, unanimous.

EXECUTIVE SESSION

Commissioner Greg Shenton motioned to enter into executive session pursuant to provisions of Idaho Code 67-2345, subsection 1 (d) to perform employee evaluations. Seconded by Commissioner William Frederiksen, unanimous. Commissioner William Frederiksen, aye. Commissioner Tod Shenton, aye. Commissioner Greg Shenton, aye.

Break

EXECUTIVE SESSION

Executive Session continues to continue employee evaluations.

AMBULANCE

Russ Kerr, emergency operations coordinator met with the Board to report updates on his departments. Commissioner Tod Shenton made the motion to compensate Mr. Kerr with the Lead EMT Salary, furthermore, making it retroactive to December's payroll cycle. Mr. Kerr is to hire the assistance of Ms. Stephanie Eddins paying her at \$12.00 per hour to assume this role in his absence or when Mr. Kerr determines necessity.

**SPECIAL SESSION JANUARY 17, 2013
HEARING TITLE III MONIES**

In attendance this day were; Commissioners William Frederiksen; Commissioner Greg Shenton, Clerk Velvet Killian, Sheriff Bart May, and Assessor Carrie May. The hearing was called to order at 10:05 am. The proposed expenditure of \$ 8,400.00 would be used to upgrade repeaters and enhance patrol for search and rescue operations on forest land. Sheriff Bart May expressed his support of the upgrade. No additional patrons were in attendance to speak for or against the issue. At 10:20 am the hearing was closed. Commissioner William Frederiksen moved to approve the expenditure, Commissioner Greg Shenton seconded. Approved

**SPECIAL SESSION JANUARY 18, 2013
EMPLOYEE EVALUATIONS**

EXECUTIVE SESSION

Commissioner William Frederiksen moved to enter into executive session pursuant to provisions of Idaho Code 67-2345, subsection 1 (d) to perform employee evaluations. Seconded by Commissioner Tod Shenton, unanimous. Commissioner William Frederiksen, aye. Commissioner Tod Shenton, aye. Commissioner Greg Shenton, aye.

**SPECIAL SESSION
January 30, 2013**

In attendance this day were Commissioners Greg Shenton, Tod Shenton, and William Frederiksen, County Attorney Kent Gauchay and Clerk Velvet Killian.

EXECUTIVE SESSION

Commissioner Greg Shenton motioned to enter into executive session pursuant to provisions of Idaho Code 67-2345, subsection 1 (d) to perform employee evaluations. Seconded by Commissioner William Frederiksen, unanimous. Commissioner William Frederiksen, aye. Commissioner Tod Shenton, aye. Commissioner Greg Shenton, aye.

There being no further business, the meeting was adjourned.


Velvet Killian, Clerk


Gregory Shenton, Chairman