

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COUNTY  
COMMISSIONERS, CLARK COUNTY, IDAHO**

April 14, 2014

The Board met this day in regular session. Those present were Commissioners Greg Shenton, Tod Shenton and William Frederiksen, County Attorney Kent Gauchay and Clerk Velvet Killian

**APPROVAL OF MINUTES**

**Commissioner William Frederiksen made the motion that the minutes for March, 2014 be approved, seconded by Commissioner Tod Shenton. Unanimous.**

**CLAIMS**

The following claims were reviewed and approved for payment.

Current Expense	\$ 31,891.42
Road & Bridge	\$ 26,649.25
Ambulance	\$ 1,380.98
District Court	\$ 6,841.11
County Fair	\$ 448.69
Health District	\$ 1,565.94
Indigent and Charity	\$ 319.55
Junior College Tuition	\$ 300.00
Economic Development	\$ 215.30
County/City Building	\$ 711.62
Solid Waste	\$ 3,380.94
Tort	\$ 19,157.00
Weeds	\$ 968.26
Land Use	\$ 600.22
911 System	\$ 453.06
<b>TOTAL</b>	<b>\$ 94,883.34</b>

**ROAD & BRIDGE UPDATE**

Mr. Darrin May, Road & Bridge Supervisor, and Adam Ackerman of Idaho Asphalt met with the Board. Mr. May updated them on past road closures, sign repair, and the Tomlinson gate on Warm Creek Road. Mr. Ackerman presented asphalt and freight agreements to be reviewed. Prices were based on original agreements made with neighboring counties ie. Madison, Jefferson, Fremont, and Bingham Counties; for which Clark County's project is a piggyback bid. This contract included current pricing for oil and the transport prices for spreaders and equipment. Quantities were not to be locked in at this time, they would remain negotiable. **Commissioner Tod Shenton moved to accept the pricing for oil and transport and sign this contract for the 2014 season. Commissioner William Frederiksen seconded. Unanimous.** Mr. Ackerman encouraged scheduling of distribution as soon as possible to guarantee availability of equipment. He spoke of CRS-2P which is a synthetic latex polymer. (He says it is similar

to the GSB-88 which the county used last year.) He suggested this was a good option for aging roads.

Dubois Mayor, Randy Mead met with the Board. He gave an update of the work done on the 5<sup>th</sup> Street Bridge. "Demolition, removal, and replacement are complete," he stated. However; work needs to be done on the approaches and guards before the bridge can be open to the public. Consistent with established protocol, the Board approved the use of some equipment and material to help complete the project. Mr. Mead also discussed the plan to improve and maintain various roads in the city of Dubois this summer. The city would like cooperation of the county in completing this work. The commissioners indicated the county would work with the city consistent with established protocol, the exact details would need to be agreed upon as the city finalized its plans.

#### **SHERIFF UPDATE**

Sheriff Bart May, met with the Board and gave a monthly incident report. The Access Idaho contract, allowing the Sheriff's office to process credit and debit cards for payment was renewed. Sheriff May also brought a contract for review and renewal from AT&T (Velocitel ) regarding the Boatman Springs cell tower. **Commissioner Tod Shenton moved to sign the 2014 AT&T contract. Commissioner William Frederiksen seconded. Unanimous.** Sheriff May spoke of the ongoing County concealed weapons classes he has been providing to the community. The new option of an enhanced concealed weapons permit has created great interest in this area.

#### **U.S FOREST SERVICE**

Ron Schlader, U.S. Forest Service Ranger, coordinated a meeting to update the county fire plan with the Board of Commissioners and various interested parties. In attendance were:

Clark County Fire Chief Troy Stone, & Assistant Fire Chief Camilo Serrano, Clark County Emergency Services Coordinator Russ Kerr, United States Department of Agriculture- employee, Jackie Young, Bureau of Land Management employee Mike Clements, and U.S. Forest Service Rangers; Jeff Hill, Brent Davidson, & Chris Ourada. Sheriff Bart May was also present. Ms. Jackie Young discussed "order of events". Fire strikes suddenly and can progress to dangerous levels quickly. She reiterated the need for decisive action. Those who respond to fight the fire should not be the same persons who need to be at a command center making decisions. If a disaster declaration is necessary, it should happen while the fire is burning. Agreements and a plan of action will determine who responds and at what cost share. Many fires cover areas which are multijurisdictional. The goal was to communicate between interested parties and have an agreeable plan of action.

**Commissioner William Frederiksen moved to incorporate the CWPP map (updated March 10, 2014 ) into the Clark County Fire Plan. Commissioner Tod Shenton seconded. Roll call vote: Commissioner Greg Shenton, aye. Commissioner William Frederiksen, aye. Commissioner Tod Shenton, aye. Unanimous.**

### **ECONOMIC DEVELOPMENT**

Kerri Ellis, economic development professional and Rick Fawcett met with the Board to update them on economic development issues. Ms. Ellis confirmed that Blaine Larsen has signed the easement allowing for road placement into the energy park. Mr. Fawcett presented the five year update to the multijurisdictional all hazard mitigation plan. He reported it has been reviewed and approved by FEMA. He was hoping the update would be adopted by Clark County. **Commissioner William Frederiksen moved to sign the updated Mitigation Plan. Commissioner Tod Shenton seconded. Unanimous.**

### **PLANNING & ZONING UPDATE**

Kerri Ellis, P&Z administrator and Rick Fawcett of Whisper Mountain met with the Board to discuss updates in this department. Rick Fawcett clarified the desired changes to the grandfather clause. The Board deferred this information to the Planning and Zoning Board for review and approval. Ms. Ellis expressed the need to honor demolition permits. The process allows for dwellings to be destroyed and removed from the tax roll. Without proper processing, those needing to be informed of the changes will be overlooked.

### **BUREAU OF LAND MANAGEMENT UPDATE**

Jeremy Casterson, BLM Field Manager, met with the Board. He says the BLM is revising the Resource Management Plan. They hope it will be ready for release early in 2015. He expressed concern about the Warm Creek Road. Mr. Casterson said that the BLM has considered this road to be a public road under the jurisdiction of Clark County for many years. The road is currently used by authorized grazing permittees, Pacificorp for powerline maintenance, special recreation permit holders, and the general public. Mr. Casterson also notified the Board that there would be activity this summer on lands regulated by the BLM as crews work to upgrade an existing powerline.

### **SEARLE, HEART & ASSOCIATES/ 2013 ANNUAL AUDIT REPORT**

Ferrell Steiner and Louise Street met with the Board to present the annual audit for the fiscal year 2012-2013 to the Board. Mr. Steiner discussed portions of the report and reported that the County is in good financial shape and accounting practices are sound. **Commissioner William Frederiksen moved to accept the 2013 audit report. Seconded by Commissioner Tod Shenton. Unanimous.**

### **ELECTED OFFICIALS MEETING**

Those in attendance were; Commissioner Greg Shenton, Commissioner Tod Shenton, Commissioner William Frederiksen, County Prosecuting Attorney Kent Gauchay, Clerk Velvet Killian, Sheriff Bart May, Assessor Carrie May, and Treasurer Annette Zweifel. Topics of discussion included the audit results, the upcoming IAC board meeting in Boise. PRIMA training in Pocatello on May 1<sup>st</sup>, and ice build up at the back entrance. Decal Expressions of Rigby entered a bid of \$ 179.00 to replace signs in the courthouse with vinyl lettering. **Commissioner Tod Shenton moved to accept the quote from**

**Decal Expressions and have the signs completed. Commissioner William Frederiksen seconded. Unanimous.**

#### **WEEDS UPDATE**

Weed Superintendant Bo Billman submitted the 2014 ISDA Contract for review and signatures. **Commissioner Tod Shenton moved to sign the 2014 ISDA contract allowing the county to receive grant monies for spraying. Commissioner William Frederiksen seconded, passed.** Mr. Billman also expressed the need to replace broken and failing radios for the upcoming season. He was encouraged to get firm bids on replacement equipment and bring it before the Board.

#### **BUDGET HEARING FY 2015**

**Commissioner William Frederiksen moved to set Wednesday, September 3, 2014 at 5:00 pm in the Clark County Courthouse as the date, time, and place, to hold the budget hearing for the 2015 fiscal year. Commissioner Tod Shenton seconded. Unanimous.**

#### **POLLING PLACE 2014 PRIMARY**

**Commissioner Tod Shenton moved to designate the Clark County Courthouse as the polling place for the May 20, 2014 Primary Election. Commissioner William Frederiksen seconded. Unanimous.**

There being no further business, the meeting was adjourned.

**APRIL 21, 2014**

#### **SPECIAL MEETING**

In attendance were Commissioners Tod Shenton, Greg Shenton, and William Frederiksen, Clerk Velvet Killian

#### **MINE REISISANT AMBUSH PROTECTED VEHICLE ( MRAP)**

Sheriff Bart May and deputy Boyd Eddins met with the Board to discuss the acquisition of an MRAP. Sheriff May presented paperwork indicating that Clark County, along with four other Idaho counties have been approved to receive a mine resistant ambush protected vehicle from the Federal government. Conditions are as stated in the agreement and delivery must be arranged by the receiving party. These vehicles come fully refurbished and with an extra set of tires. Discussion ensued as to when and how this vehicle could be of use to the county. Sheriff May made reference to circumstances in which he and his deputies have encountered great danger. Although these occasions are rare, equipment such as this would allow them to respond with greater protection. It was also noted that this type of vehicle could be useful in disaster circumstances.

**Commissioner Greg Shenton moved to allow acquisition of an MRAP for Clark County upon completion of a full review of the agreement by the Board and the county attorney. Commissioner William Frederiksen seconded. Roll call vote: Commissioner William Frederiksen, aye, Commissioner Greg Shenton, aye, and Commissioner Tod Shenton, aye.**

## CONCEALED WEAPONS CLASSES

Bart May approached the Board seeking approval to offer a concealed weapons classes as a personal instructor; not in the capacity of Sheriff, or using the counties facilities. Mr. May noted that he is an NRA certified instructor and can obtain private insurance coverage. The Board agreed to allow the venture with the stipulation that he require a release form be signed by participants, stating that they are aware he is acting independently from his county obligations.

## ROAD & BRIDGE UPDATE

Darrin May met with the Board to update them on the Road & Bridge Department. He reported that they were finished grading the Indian Creek and Dry Creek roads and that most roads were now open for the season. He agreed to notify Aaron Swenson as soon as the A-2 road was drivable so he could assess the Weeber Creek Bridge. Mr. May expressed concern about the Medicine Lodge Creek where it crosses Medicine Lodge Road on Mr. Goble's property. He indicated that beavers have been successful in building dams which are causing water to come dangerously close to the road. It is something that the road & bridge department and water masters need watch as winter approaches. Mr. May reported he was working on employee evaluations at this time; and that the service truck modifications were finished. He solicited bids for fuel from five sources but has only received one response. He would like to schedule the oil and equipment for July so chipseal on county roads is not delayed this summer.

## INDIGENT CONFERENCE UPDATE

Maria Serrano, County indigent coordinator, met with the Board to give and update on all open and outstanding indigent accounts. Mrs. Serrano presented a spreadsheet showing the four current cases; clients, amounts due, and status. Together they discussed a plan of action to facilitate repayment to Clark County and the CAT Board.

  
Velvet Killian, Clerk

  
Gregory Shenton, Chairman