

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS,
CLARK COUNTY, IDAHO**

September 13, 2021

The Board met this day in regular session. The meeting was called to order at 9:05 a.m. Those present were Commissioners Greg Shenton, Nick Hillman, MaCoy Ward, Prosecuting Attorney Craig Simpson, and Clerk Tyson Schwartz.

No amendments to the agenda were made.

Claims

01-Current Expense	\$16,993.42
02-Road & Bridge	\$246,557.20
04-Ambulance	\$316.10
06-District Court	\$384.12
07-Fair, County	\$252.68
08-Justice Fund	\$52.59
11-Health District	\$62.92
16-Indigent and Charity	\$5,154.13
19- County/City Building	\$506.87
20- Revaluation	\$6,020
23-Solid Waste	\$2,590.43
27-Weeds	\$1,381.98
29-Revenue Sharing-State	\$1,000
35- Land Use Planning	\$40.31
36- 911 System	\$1,631.03
44-Disaster Emergency	\$73.75
45- Election Consolidation	\$44.02
50-Payment in Lieu of Taxes	\$25,556.73
9128- Weed Revolving Trust	\$5,746.20
9129- Cooperative Weed MGMT. Area	\$3,359.47
Total	\$317,723.95

Discussion was held regarding claims.

**Commissioner Ward motioned to approve claims as of September 10, 2021.
Commissioner Hillman seconded the motion. Motion passed unanimously.**

Minutes

Discussion was held regarding the August meeting minutes, and the September 2 meeting minutes. Commissioner Ward motioned to approve the August 9, August 11, August 18, and September 2 meeting minutes with changes. Commissioner Hillman seconded the motion. Motion passed unanimously.

Tim Solomon; Rocky Mountain Power General Update

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Tim Solomon from Rocky Mountain Power came before the Board to provide an update. Mr. Solomon stated that the company is in the process of changing out all meters to new Smart Meters. Discussion was held regarding the company energy portfolio and the various energy sources the company is using. Discussion was also held on the impact of Covid-19 on power grids across the country.

Road and Bridge/Forsgren Update: Jacob Irick, Aaron Swenson

Jacob Irick, Road and Bridge Supervisor came before the Board to provide a monthly update. Aaron Swenson from Forsgren was not able to attend in-person. Mr. Irick provided an update on current projects. The department has been installing new culverts, and installing/repairing road signs, and hauling gravel to the Medicine Lodge, Kilgore, and Spencer areas. Mr. Irick also discussed listing surplus equipment for online auctioning. Mr. Swenson joined the meeting telephonically and discussed the progress on various grants.

Bill Davis: United States Forest Service

Bill Davis from the United States Forest Service came before the Board to provide an update. Mr. Davis stated that the Schedule A road agreement will need to be reviewed by the Board. Mr. Davis discussed potential Forest Service funding through the proposed federal infrastructure bill. Mr. Davis provided an update on the gold exploration proposal in Kilgore. Mr. Davis stated that he had meetings with objectors since the objection process was not yet complete. The Cooperative Road Agreement was presented and discussed.

Commissioner Hillman motioned to accept the Cooperative Road Agreement. Commissioner Ward seconded the motion. Motion passed unanimously.

Sheriff's Update

Sheriff John Clements provided an update to the Board. Sheriff Clements provided a monthly incident report. Sheriff Clements stated that the Idaho Public Safety Communications Commission Grant has been approved and the Fiscal Year 2022 Award amount is \$91,947.79. Sheriff Clements provided the agreement to the Board for a signature.

Commissioner Ward motioned to approve the Idaho Public Safety Communications Commission Grant Fiscal Year 2022 Award. Commissioner Hillman seconded the motion. Motion passed unanimously.

Sheriff Clements presented a law enforcement between the Clark County Sheriff's Office and the City of Dubois. The contract is for \$31,800. Discussion was held regarding the agreement.

Commissioner Hillman motioned to approve the Law Enforcement Agreement between the Clark County Sheriff's Office and the City of Dubois. Commissioner Ward seconded the motion. Motion passed unanimously.

Discussion was also held regarding the roles of the Sheriff's office and the Prosecutor's office in filing for restitution, and how each office can assist the other.

Meeting recessed at 12:00 p.m. for lunch break.

Meeting resumed at 1:15 p.m.

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Elected Official's Update

County Elected Officials gathered for a staff meeting. An update was given on the upcoming Idaho Association of Counties Annual Conference. Discussion was held regarding the employee picnic held on August 31, 2021. Discussion was held regarding each office in the building wiping down their own desks and counters, and taking out office trash. Discussion was held regarding installation of a plastic runner mat in the main hallway from the entrance and ending at the Clerk's office. County Treasurer Lana Schwartz suggested contacting Idaho Counties Risk Management Program (ICRMP) to set up a personnel-training meeting. Treasurer Schwartz stated she would contact ICRMP and begin the process.

EMS Management Update: Jill Egan

Jill Egan, Clark County EMS Manager joined the meeting telephonically to give an update to the Board. Mrs. Egan updated the Board on grant funding opportunities. Mrs. Egan gave an update on the chassis for the 2019 ambulance. Mrs. Egan stated that the Red Cross Facility Agreement previously discussed the previous month was ready to be signed. The agreement was signed by the Board. The Board signed the Wildfire Urban Interface appendix. The Board signed Ordinance Floodplain Ordinance which was adopted at the November 9, 2020 Commissioner Meeting.

Valeri Steigerwald, Mud Lake Telephone: Industrial Park

Valeri Steigerwald of Mud Lake Telephone joined the meeting by telephone to discuss the management of the properties at the industrial park. Mrs. Steigerwald discussed continuing managing the properties as a group. Mrs. Steigerwald stated that legal counsel for the various entities will continue to work on the legal structure of the partnership. Mrs. Steigerwald suggested a follow-up meeting to discuss the legal process moving forward.

Treasurer's Update: Lana Schwartz

Clark County Treasurer Lana Schwartz presented the Clark County Investment Policy to the Board. Discussion was held regarding Resolution 2021-12 to adopt the Investment Policy.

Commissioner Ward motioned to adopt Resolution 2021-12 Clark County Investment Policy. Commissioner Hillman seconded the motion. Motion passed unanimously.

Mrs. Schwartz and Clark County Fair Director Laurie Small discussed an issue with Mountain America Credit Union with the Board. A recent deposit made by Mrs. Schwartz was mistakenly put into the Clark County Fair account by the staff at the credit union. The error was identified and corrected immediately.

Trust Account Review Report: Cloud Seeding and Water District

County Clerk Tyson Schwartz came before the Board to discuss the trust account review conducted with Farrell Steiner. A discussion took place regarding these matters.

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Conservation Lease; Idaho Department of lands

County Clerk Tyson Schwartz provided the Conservation Lease as provided by the Idaho Department of Lands. The lease is regarding land on which metal silhouettes of Nez Perce warriors are placed. Discussion was held regarding the terms of the agreement, ownership of the signage, and maintenance of the grounds.

Commissioner Ward motioned to approve the Conservation Lease with clarification of ownership from the Idaho Department of Lands. Commissioner Hillman seconded the motion.

Adoption of Fiscal Year 2022 Budget; Resolution 2021-11

Discussion was held regarding the proposed budget for Fiscal Year 2022. Discussion was held regarding wage increases. Clerk Schwartz presented Resolution 2021-11.

Commissioner Ward motioned to adopt Resolution 2021-11 and approve the Fiscal Year 2022 budget with changes. Commissioner Hillman seconded the motion. Motion passed unanimously.

Public Hearing: Carrie May, Department of Motor Vehicles Fee Increase

Clark County Assessor Carrie May appeared before the Board for a public hearing to field public comment regarding a proposed increase to the Department of Motor Vehicles Motor Vehicles Administration Fee from \$3.25 to \$6.00. Those present in addition to Assessor May were Commissioners Shenton, Ward, Hillman, and Clerk Tyson Schwartz. No members of the public were present. Mrs. May explained that the administration fees help to fund part-time employees in the office. The proposed fee increase could help to get closer to fully funding part-time help.

Commissioner Shenton opened the hearing for public comment. No member of the public was present. The public comment portion of the hearing was closed.

The Board discussed the fee increase.

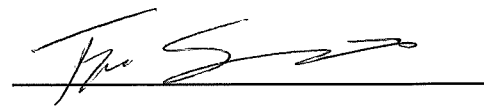
Commissioner Hillman motioned to approve the Motor Vehicle Administration Fee Increase from \$3.25 to \$6.00. Commissioner Ward seconded the motion. Motion passed unanimously.

Hearing adjourned at 6:12 p.m.

Meeting adjourned at 6:13 p.m.



Greg Shenton, Chairman



Tyson Schwartz, Clerk