

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COUNTY
COMMISSIONERS, CLARK COUNTY, IDAHO**

January 10, 2005

The board met this day in regular session. Those present were Commissioners Greg Shenton, Ted Edwards, and Mike Leonardson, Prosecuting Attorney Craig Simpson and Clerk Conni Owen.

APPROVAL OF MINUTES

Motion by Commissioner Edwards, seconded by Commissioner Leonardson, unanimous, that the minutes for December 9, 2004 be approved with the name correction of a second to a motion.

CLAIMS

Current Expense	13555.21
Road & Bridge	17758.17
Ambulance	76086.30
District Court	623.52
County Fair	573.77
Health District	99.28
Indigent	4806.47
County/City Building	855.86
Solid Waste	769.87
Weeds	635.67
Juvenile Justice	2824.84
Land Use	256.79
Grants	8.00
Sheriff's Trust	349.00
CWMA	13819.35
Ambulance Donations	220.46
Water Districts	1565.46
Total	\$134,808.02

AUDIT REPORT

Farrell Steiner, representing Draney, Searle and Associates, the County's outside auditors, presented a draft copy of the audit for 2003-04 fiscal year. Mr. Steiner reviewed charts he had prepared on the major funds for the County with the Board. Mr. Steiner reviewed the new GASB requirements with the Board and what he would need to meet those requirements to finish the audit.

CAPITAL THRESHOLDS

Commissioner Leonardson made the motion, seconded by Commissioner Edwards, unanimous, to establish capital purchase thresholds in the following amounts:

Equipment/Vehicles	\$ 10,000.00
Land & Buildings	\$ 50,000.00
Infrastructure	\$250,000.00

PROSECUTING ATTORNEY APPOINTMENT

Commissioner Edwards made the motion to appoint Craig Simpson to serve as prosecuting attorney for the county from January 2005- December 2008, seconded by Commissioner Leonardson, unanimous.

OATHS ADMINISTERED

Standing Commissioner Michael Leonardson administered the oath of office to Commissioner Shenton for a four-year term, Commissioner Edwards for a two-year term, Sheriff King for a four-year term, Prosecuting Attorney Craig Simpson for a four-year term and Assessor Carrie May to complete a four year term with two years remaining in the term.

ELECTED OFFICIAL MEETING

The Board met with elected officials, Carrie May, Bonnie Burns, Craig King and Conni Owen, to discuss policies. Prosecutor Craig Simpson suggested reviewing some of the County's policies regarding travel. Commissioner Leonardson made the motion to amend the existing policies adding that the County will not pay for county spouse's meals at any time, and amend the purchasing policy to read that all department purchases over \$400, excluding regular maintenance, require commissioner approval before they are purchased, except for the road and bridge department, whose limits shall be \$300 for out of the ordinary expenses and \$2000 for repairs, seconded by Commissioner Edwards, unanimous.

DSL LINE REQUEST

Virgil Valantine met with the Board to request having DSL service for internet service installed in the annex. He said he had obtained Homeland Security funding to buy all the networking equipment and one year's subscription. After that, the County would be responsible for the cost of the subscription of the DSL line. Mr. Valantine proposed that all the departments at the annex split this cost in the future. Commissioner Edwards made the motion to install DSL internet access at the Annex using Homeland Security funds in the approximate amount of \$1585, seconded by Commissioner Leonardson, unanimous.

EMERGENCY PLAN UPDATE

Virgil Valantine, civil defense director reported to the Board that there was approximately \$15,500 available from the homeland security department to be used for updating our emergency plan. Commissioner Edwards made the motion to accept Homeland Security funding to update the County emergency plan, in the approximate amount of \$15,500, seconded by Commissioner Leonardson, unanimous.

HOMELAND SECURITY ADMINISTRATIVE GRANT

Virgil Valantine, civil defense director reported that after using \$1585 for networking at the annex, there is still approximately \$1675 available for use by the County. Mr. Valantine asked if he could spend the monies to purchase a new desktop computer for his office. Commissioner Leonardson made the motion to approve the purchase of a computer for the civil defense department, not to exceed \$1675, seconded by Commissioner Edwards, unanimous.

HEALTH DEPARTMENT UPDATE

Brenda Bloom, seventh district health nurse, met with the Board to update them on health department issues. She said she would be attending bio-terrorism training. Mrs. Bloom reviewed with the Board the number of Clark County participants in the programs they are offering.

Mrs. Bloom asked if the health department could also be connected to the new DSL line being installed in the annex. The board approved this request.

SENIOR CITIZEN BUS FUNDING REQUEST

Joyce Dodge and Lucy Thomas, representing the Clark County senior citizens met with the Board to request funding assistance with the purchase of a new bus. They reported they were receiving a grant from the Idaho Transportation Department for 83% of the price to purchase a new bus estimated at \$50,000. They asked for approximately \$8,500 in assistance to fund the balance of the bus. Commissioner Edwards made the motion to assist the Clark County Senior Citizens with funding for a new bus up to approximately \$8,500, but asked the group to try and contact other sources to assist with the \$8,500, seconded by Commissioner Leonardson, unanimous.

EXECUTIVE SESSION

Commissioner Leonardson made the motion to adjourn to executive session to discuss indigent cases, seconded by Commissioner Edwards, unanimous by roll call.

Commissioner Edwards made the motion to adjourn to regular session, seconded by Commissioner Leonardson, unanimous.

INDIGENT

Commissioner Edwards made the motion to deny indigent case 04-06 because Clark County is not the last resource and the application was not complete, seconded by Commissioner Leonardson, unanimous.

RURAL ADDRESSING

Mark Luther and Joe Dooling, representing Bullberry Systems met with the Board to discuss the rural addressing of the County and cities. Mr. Luther gave a demonstration of their software as it could be used in the dispatch center for 911 services.

Commissioner Edwards made the motion to approve and sign the contract with Bullberry Systems for rural addressing, seconded by Commissioner Leonardson, unanimous.

FREEZER PURCHASE REQUEST

Sheriff King met with the Board to request to purchase an additional freezer. He noted he had a portion of a buffalo donated and an elk from the fish and game, but he didn't have freezer space to store them. Clerk, Conni Owen suggested that the indigent fund purchase half the freezer and use it for indigent food storage. Commissioner Leonardson made the motion to purchase a freezer, to be paid for by the indigent fund and the sheriff's fund, seconded by Commissioner Edwards, unanimous.

AMBULANCE UPDATE

Lisa Sullivan, ambulance director, met with the Board to update them on her department. She reported that the new ambulance would be delivered on January 17th. Mrs. Sullivan discussed with the Board the possibility of going to electronic run sheets.

ROAD AND BRIDGE UPDATE

Mitch Whitmill, road and bridge supervisor, met with the Board to update them on his department. He reported he had talked to the Idaho Transportation Department and the County is in line to receive 18,000 cubic yards of rotomill tailings from them when they resurface I-15.

Mr. Whitmill said he would like to change the slope of the road on the corner below Key's property to make it a safer corner. He said they would work on that this next summer.

Commissioner Shenton reported that Tod Shenton had called him and gave the County permission to plow snow catchers on his property if necessary.

Discussion was held regarding developing a snow plowing policy. The Board asked Mr. Whitmill to draft a rough draft for a policy and work on a map showing season roads. The Board set a special meeting to discuss this matter for January 20, 2005 at 1:00 pm.

EXECUTIVE SESSION

Commissioner Leonardson made the motion to adjourn to executive session to discuss personnel issues, seconded by Commissioner Edwards, unanimous by roll call.

Commissioner Edwards made the motion to adjourn to regular session, seconded by Commissioner Leonardson, unanimous.

FAIR BOARD APPOINTMENT

Shawna Williams and Carol Hoopes met with the Board to discuss the replacement of a fair board member. Mrs. Williams reported that Mr. Larick had not been attending meetings and she would like to replace him on the Board. She reported that Lisa Black had consented to serve on the Board. The Board asked Mrs. Williams to discuss the matter with Mr. Larick personally.

Commissioner Leonardson made the motion to appoint Lisa Black to serve on the fair board, provided Mr. Larick resigns, seconded by Commissioner Edwards, unanimous.

Mrs. Williams asked if the Board would consider increasing their funding of the fair. She noted that the project numbers keep going up and at the current rate, they wouldn't be able to continue funding the fair. The Board asked Mrs. Williams to bring a budget to budget planning in July and they would consider funding then.

TAX CANCELLATION

Bonnie Burns, treasurer met with the Board to request the cancellation of taxes for Warren Tarpley for 2004. She said that Mr. Tarpley told the former assessor that he had sold his trailer house in 2003. She requested the taxes be cancelled in the amount of

\$46.44. Commissioner Edwards made the motion to cancel Warren Tarpley's 2004 taxes in the amount of \$46.44, seconded by Commissioner Leonardson, unanimous.

January 18, 2005

The Board met this day in emergency session. Those present were Commissioners Greg Shenton, Ted Edwards, and Michael Leonardson, and Clerk Conni Owen.

FURNACE QUOTES

Dave Burns, representing Quality Heating met with the Board to review the problems with the heating system. He noted that parts were not available to repair the furnace that was down. He also said that one other furnace had problems and might only run a year. Mr. Burns reviewed several heating options with the Board. The Board asked Mr. Burns to prepare quotes and fax them to the County for the January 20th meeting.

January 20, 2005

The Board met this day in special session. Those present were Commissioners Greg Shenton, Ted Edwards, and Michael Leonardson, and Clerk Conni Owen.

APPRAISAL CONTRACT FOR COUNTY PROPERTY

The Board reviewed a quote from Jeremy Dixon for appraising county properties and buildings for GASB purposes and insurance purposes. Commissioner Edwards made the motion to contract with Jeremy Dixon in the amount of \$580, to appraise County properties, seconded by Commissioner Leonardson, unanimous.

CONSULTANT FOR 911 EQUIPMENT

Sheriff King met with the Board to request hiring Mike Miller to assist with the bidding and purchasing of 911 equipment. He noted that Mr. Miller is in charge of the 911 system for Jefferson County and he would work assisting Clark County for \$2500. Commissioner Edwards made the motion to hire Mike Miller as a consultant for 911 systems, seconded by Commissioner Leonardson, unanimous.

RC&D COMMITTEE MEETING

Keith Tweedie, mayor of Dubois, and Bill Frederiksen, Soil Conservation District Board member, met with the Board to appoint a new RC&D representative for Clark County. Mr. Frederiksen reported that Howard Frederiksen had been serving as the representative for the County, but he would like to resign. Commissioner Edwards made the motion to appoint Commissioner Leonardson to serve as the Clark County representative on the High Country RC&D Board, seconded by Commissioner Shenton, unanimous by Mr. Tweedie and Mr. Frederiksen.

SNOW PLOWING POLICY

Mitch Whitmill, road and bridge supervisor met with the Board and presented a draft plan for snow plowing in the County. Also in attendance was Clark County School's transportation director, Cindy Bramwell.

SHOP PLANS

Kurt Karst and associate representing Alderson, Karst and Mitro, met with the Board to review the edited plans for the road and bridge maintenance building. Mr. Karst said they should be ready to put the building out for bid by the end of February.

CHAIRMAN OF THE BOARD

Commissioner Leonardson made the motion to appoint Greg Shenton to serve as chairman of the Board of County Commissioners, seconded by Commissioner Edwards, unanimous.

JAIL INSPECTION

Commissioner Shenton made the motion to table the jail inspection until February 14, 2004, seconded by Commissioner Leonardson, unanimous.

January 31, 2005

The Board met this day in special session. Those present were Commissioners Greg Shenton, Ted Edwards, and Michael Leonardson, Prosecuting Attorney Craig Simpson and Clerk Conni Owen.

EXECUTIVE SESSION

Commissioner Edwards made the motion to adjourn to executive session to discuss personnel matters, seconded by Commissioner Leonardson, unanimous by roll call.

Commissioner Leonardson made the motion to adjourn to regular session, seconded by Commissioner Edwards, unanimous.


APPRAISAL-COUNTY PROPERTY

Jeremy Dixon presented his appraisal of county properties. He noted the Buildings are listed at the depreciated rate.

COURTHOUSE HEATING

Discussion was held regarding quotes received for replacing the inoperable furnaces in the courthouse. The Board directed the clerk to contact Kurt Karst and ask him if he would advise what kind of heating to put in the courthouse, or advise her who could provide an evaluation of what type of heating to use.

There being no further business, the meeting was adjourned.


Conni S. Owen, Clerk


Greg Shenton, Chairman