

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS,
CLARK COUNTY, IDAHO**

September 11, 2023

The Board met this day, September 11, 2023 in regular session. The meeting was called to order at 9:02 a.m. Those present were Commissioners Greg Shenton, Nick Hillman, and MaCoy Ward, Clerk Stephenie Stewart and Prosecuting Attorney Janna Birch.

CLAIMS

01-Current Expense	\$6520.14
02-Road & Bridge	\$50372.06
04-Ambulance	\$5808.15
06-District Court	\$10197.36
07-Fair, County	\$33.43
16-Indigent and Charity	\$33.43
20-Revaluation	\$483.88
23-Solid Waste	\$6122.58
27-Weeds	\$630.86
29-Revenue Sharing-State	\$1000
35-Planning and Zoning	\$143.99
36-911 System	\$1090.76
45-Election Consolidation	\$33.08
Total	\$82,469.72

The BOCC reviewed the claims and demands through September 11, 2023.

Commissioner Ward made a motion and Commissioner Hillman seconded the motion to approve and sign the claims and demands through September 11, 2023. After a unanimous vote, the motion passed and the claims were approved for processing.

MINUTES

The Commissioners and Prosecuting Attorney reviewed the minutes from the August meeting.

Commissioner Ward made a motion and Commissioner Hillman seconded the motion to approve and sign the Minutes from August 11, 2023. After a unanimous vote, the motion passed.

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LIQUOR LICENSES

Liquor license applications were brought to the Board for approval. It was noted that no members of the public were present. The Hearing was recorded and held in the Commissioner's room of the Courthouse. Commissioner Ward read in the applications: Dubois Travel Stop LLC, Kilgore Store, Spencer Grill & RV Park LLC and Opal County Café. It was noted that the State License for Opal Country Café was still pending approval at the time of the hearing.

Commissioner Ward made a motion to accept all four license applications, noting that the Opal Country Café would be approved once the State License was received by the Clerk's Office. Commissioner Hillman seconded the motion. After unanimous vote, the motion was passed and all 4 applications were approved.

The liquor license hearing was adjourned.

EASEMENT DISCUSSION – KATIE JACKSON

City of Spencer resident, Katie Jackson, presented to the BOCC concerns over a deed recorded in 2006 as well as easements established in 1991. The deed in question was found to be improperly recorded as the individual who requested the recording was not the true and proper owner of the property. After discussion, the BOCC as well as the Prosecuting Attorney, Janna, agreed that the deed was recorded in error. Janna will discuss the next steps with the title company. As the easement established in 1991 would affect current residents, a new easement would need to be established and signed by all property owners.

ROAD & BRIDGE

Mark Wilson, Road & Bridge Supervisor, attended the meeting, providing an update to the board. He reviewed upcoming projects, staff usage of Comp Time, possible skid steer purchase, and the need to do building maintenance ahead of winter.

PURCHASE OF SNOWBLOWER

Commissioner Ward made a motion and Commissioner Hillman seconded the motion to approve the purchase of a 2008 Kodiak Rotary Snow Blower from S.G. Wilson Truck & Equipment for the amount of \$109,000. After a unanimous vote, the motion passed.

SHERIFF DEPARTMENT

Sheriff Mark McClure came before the Board with an update.

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PURCHASE OF BINOCULARS AND BREATHALYZERS

Commissioner Ward made a motion and Commissioner Hillman seconded the motion to approve the Purchase of Binoculars and Breathalyzer. After a unanimous vote, the motion passed.

JAIL INSPECTION

The Commissioners and Sheriff left the meeting to conduct the quarterly inspection of the jail.

FOREST SERVICE

District Ranger, Blake Dory with the Forest Service, came before the Board with an update and discussed the Targhee Collaborative.

RECESS FOR LUNCH AT 12:00 PM

MEETING CALLED BACK INTO SESSION AT 1:00 PM

ELECTED OFFICIALS' UPDATES

The Meeting was called back into session for the Elected Officials' updates. Discussion held, along with updates given covering the County Employee Appreciation Picnic, hiring of part-time help in Treasurer's office, and the need for microfilms to be recorded.

EMERGENCY MANAGER UPDATE

Sheree Farr, Emergency Management Director/EMS Supervisor was absent from the meeting. Commissioner Ward presented on her behalf.

ALTURA – ARCHITECTURE PROPOSAL FOR AMBULANCE BUILDING

Applications due by November 18th, construction set to begin around May 2024, proposal for Meyers Anderson as the architects.

Commissioner Ward made a motion to approve Meyers Anderson as the Architect. Commissioner Hillman seconded the motion. After unanimous vote, the motion passed.

RATIFICATION OF AMBULANCE TRANSFER AGREEMENT

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Steve Rembelski with Custer County unable to attend meeting.

Commissioner Ward made a motion for resolution. Commissioner Hillman seconded the motion. After a unanimous vote, the motion passed.

Commissioner Hillman motioned and Commissioner Ward seconded to approve the signing of Resolution 2023-04. After a unanimous vote, the motion passed.

COMMISSIONER COMMITTEE UPDATES

Commissioners gave updates on committees they sit on.

ROCKY MOUNTAIN POWER

Tim Solomon with Rocky Mountain Power gave a general update.

CLERK'S OFFICE

Stephenie Stewart, County Clerk, brought forth concerns with the current personnel policy. A special meeting to discuss further was set for September 19, 2023 at 10:00am.

COMPUTER ARTS ANNUAL CONTRACT

Commissioner Ward made a motion to approve the FY2024 CAI contract. Commissioner Hillman seconded the motion. After a unanimous vote, the motion passed.

LANA SCHWARTZ – Requesting Advancement of Taxes for Library

Lana Schwartz vacated the requested time.

The regular meeting recessed until 5:00 pm.

BUDGET HEARING

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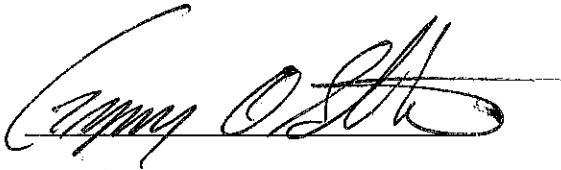
The Budget Hearing was called to order at 5:02 pm.

The BOCC met this day to conduct a Budget Hearing and to adopt the Fiscal Year 2024 Budget for Clark County. In attendance were Commissioners Greg Shenton, Nick Hillman and MaCoy Ward, Clerk Stephenie Stewart, Assessor Carrie May, Treasurer Lana Schwartz, Sheriff Mark McClure, citizens Allen Laird and Danette Frederiksen. The Hearing was held at the Clark County Courthouse.

Input was asked for from the attendees and was provided. A discussion was held regarding usage of county funds in particular for employee raises. It was noted that Notice of the Hearing was published in the papers with the proposed FY24 Budget showing the amount of \$8,116,752.00. Legal notice was shown at the Hearing. The Clerk confirmed there were no questions or input from the public during the budgeting process.

Commissioner Ward made a motion to approve the 2023-2024 budget as advertised. Commissioner Hillman seconded the motion and the motion passed approving the FY24 Budget. Commissioners Shenton, Ward and Hillman unanimously voted an "aye" to pass the FY24 Budget.

The Meeting was adjourned at 6:00 pm.



Greg Shenton, Chairman



Stephenie Stewart, Clerk