

EXECUTIVE SESSION

Commissioner Tod Shenton made the motion to enter into executive session pursuant to provisions of Idaho Code 67-2345, subsection 1 (d) to discuss indigent case #2014-02, seconded by Commissioner William Frederiksen. Unanimous. Roll call vote; Commissioner William Frederiksen, aye. Commissioner Greg Shenton, aye. Commissioner Tod Shenton, aye.

Regular session resumed.

Commissioner Tod Shenton moved to approve indigent case # 2014-02 based on data presented. Commissioner William Frederiksen seconded. Unanimous. Roll call vote; Commissioner Greg Shenton, aye. Commissioner Tod Shenton, aye. Commissioner William Frederiksen, aye.

JAIL INSPECTION

Jail inspection was postponed.

CLERK UPDATE

Clerk, Velvet Killian and Deputy Clerk, Russ Kerr met with the Board to address office matters. Mr. Kerr presented a list of items which were destroyed due to water damage in the basement and many items which could be eliminated pursuant to retention laws. (see attached list) Commissioner William Frederiksen moved to destroy the documents on the list excluding all maps and minutes of other entities which should be first notified before any destruction ensues. Commissioner Tod Shenton seconded. Unanimous. Mrs. Killian presented some purchase orders for needed replacements in the courtroom. Some could be satisfied through the court facilities fund. The Jury chairs were deemed to be in poor condition upon removal for carpet replacement; also, the Judge's bench chair was dated and badly worn. Commissioner Greg Shenton moved to accept the purchase order for a new judges' chair, seconded by Commissioner Frederiksen. Unanimous. Commissioner Tod Shenton moved to accept the purchase order for replacement jury chairs, seconded by Commissioner William Frederiksen. Unanimous. Mrs. Killian also presented a memorandum of understanding with the Idaho Bureau of Eligibility Services. A current MOU needed to be signed to continue to work with the state of Idaho in reviewing and processing indigent cases. Commissioner William Frederiksen moved to sign the MOU with the IBES. Commissioner Tod Shenton seconded. Unanimous.

REDISTRICTING

The issue of redistricting was reviewed but the limited data did not warrant any change in redistricting.

WORK MEETING

January 29, 2014

Those in attendance were Commissioners Greg Shenton, Tod Shenton, William Frederiksen, and Clerk Velvet Killian.

DEPARTMENT HEAD MEETING

In attendance; Commissioner Greg Shenton, Commissioner Tod Shenton, Commissioner William Frederiksen, Sheriff Bart May, Assessor Carrie May, Extension officer Laurie Small, Economic Development and Planning & Zoning professional Kerri Ellis, Treasurer Annette Zweifel, Clerk Velvet Killian, Weeds Supervisor Bo Billman, Road & Bridge Supervisor Darrin May. Items discussed included the upcoming Legislative Conference, the sale of surplus equipment and furniture. A "Driving Safety Meeting" was held to review policy and comply with ICRMP discount program.

ROAD & BRIDGE UPDATE

Darrin May, Road & Bridge Supervisor, met with the Board to discuss his department. He reported that there were signs posted on the Jacoby, 18 mile, and Red Road saying; "No Human Entry". They were placed by BLM. Mr. May recommended their removal as these were under county jurisdiction. He also requested information on the county policy concerning approaches. Kerri Ellis suggested the review of Clark County Comprehensive Plan; Chapter 8 section one page 37 item G. This section addresses work on right of way, entries or approaches and utilities. The Board considered the existing policy including; frequency, pipe placement, diameter and permit requirements. Further review was recommended to determine if current policy still met growing needs. Mr. May requested clarification on current timesheet calculation policies. Timesheets are being turned in without reflecting the entire 40 hour work week. Personnel policy pages 15 and 16 were reviewed and discussion ensued. It was determined the policy should be updated to better reflect current Labor Standards law.

COMMUNITY CENTER GRANT

Ms. Kerri Ellis met with the Board, seeking support to apply for the 2014 Gem Grant, the application is due by February 15, 2014. She was hoping these monies could be used in the development of a commercial kitchen in the community center. Commissioner William Frederiksen moved to sign a letter of support to be sent with the Gem Grant application. Commissioner Tod Shenton seconded. Unanimous.

Commissioner Greg Shenton was excused.

COLLEGE RESIDENCY APPLICATIONS

Commissioner Tod Shenton moved to sign two college residency applications, seconded by Commissioner William Frederiksen. Passed.

VALLEY OFFICE SYSTEMS CONTRACT

Commissioner Tod Shenton moved to sign the Valley Office Systems contract, seconded by Commissioner William Frederiksen. Passed.



Velvet Killian, Clerk



Gregory Shenton, Chairman