

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COUNTY  
COMMISSIONERS, CLARK COUNTY, IDAHO**

February 14, 2005

The board met this day in regular session. Those present were Commissioners Greg Shenton, Ted Edwards, and Mike Leonardson, Prosecuting Attorney Craig Simpson and Clerk Conni Owen.

**APPROVAL OF MINUTES**

Motion by Commissioner Edwards, seconded by Commissioner Leonardson, unanimous, that the minutes for January 10, 2005 be approved as written

**JAIL INSPECTION**

The Board performed their quarterly jail inspection.

**CLAIMS**

Current Expense	30194.35
Road & Bridge	39535.84
Ambulance	1266.04
District Court	251.87
County Fair	870.83
Health District	1958.25
Indigent	2110.88
County/City Building	556.04
Revaluation	580.00
Solid Waste	839.70
Weeds	1385.46
Land Use	199.02
Grants	35.85
Sheriffs Trust	148.89
Taylor Grazing	6217.91
Water Districts	1065.00
<b>TOTAL</b>	<b>\$87,215.93</b>

**BY-WAY KIOSK REQUEST**

Bonnie Stoddard met with the Board to update them on the By-Way Committee's activities. She noted that they had received funding to build kiosks on the by-ways. She asked if one could be placed in the county right-a-way in Kilgore at the Y- intersection and at the road going to the battle grounds. The Board gave their permission to place the signs in the right-a-ways, and said they would assist in erecting the signs or installing a cattle guard if necessary.

**COMMUNITY SERVICE WORKERS**

Bonnie Stoddard reported she had arranged to have two workers who are required to perform community service in the County to assist her with historical society work. She apologized for not obtaining the Board's permission before she had asked the workers to

start working, and for allowing them to work in the courthouse alone on Sundays. The Board said it was fine to have them do the work, but they were not to be left alone in the courthouse. They suggested that the work could be done outside the courthouse.

#### **CIVIL DEFENSE UPDATE**

Virgil Valentine, civil defense director, updated the Board on his department. He reported that the County needed to start moving forward on the revision of the emergency plan. The Board directed the Clerk to advertise for the professional service of revising the emergency plan and producing the plan in written and cd form. Closing date for applications will be March 4<sup>th</sup>, and interviews will be on March 14<sup>th</sup>.

Discussion was held regarding scout troops spending the night in the cave. The scouts provide their own insurance, so the Board feels there isn't a problem with this activity.

The Board reviewed the policy of getting approval from the Board for purchases over \$400 with Mr. Valentine

#### **FOREST SERVICE UPDATE**

Robb Mickelsen, forest service supervisor, met with the Board to update them on forest service activities. He presented a proposal for using RAC funds to gravel Weber Cr. Campground and place new tables there, and gravel the hillside at Fritz Creek. He noted they would be applying for these funds this month.

Mr. Mickelsen reported they would be moving some of the trails at Fritz Cr., Divide Cr., and Weber Cr., to prevent erosion.

He said they would be pursuing the stewardship responsibility the forest service has for the lands in the County. He is proposing to do timber sales through the stewardship program. Rather than the harvester paying the forest service they would perform projects in the County on the forest, such as campgrounds, etc.

Mr. Mickelsen said they are working on a vegetation analysis in the Beaver Creek watershed to compare it to the vegetation from the 1920's. He also noted they would be doing a prescribed burn in the 8-mile area.

#### **AMBULANCE UPDATE**

Lisa Sullivan, ambulance director, met with the Board to update them on her department. She reported the new ambulance is in service, and four drivers have been checked out in it. Other EMT's are not to drive it until she approves them after modifications are finished.

Ms. Sullivan reported that the company we purchased the ambulance from possibly has two companies interested in purchasing the old ambulance.

## **ECONOMIC DEVELOPMENT UPDATE**

Lacey Ekberg, economic development director, met with the board to update them on economic development issues. She noted that the Dubois website was now up and running. She also said the Gem Team Plan is being reworked, and she was working with the City of Dubois on informational kiosks.

Ms. Ekberg reported the second hotel feasibility study was almost completed and was looking very positive.

Ms. Ekberg said that she has talked with the Department of Commerce and there is a good possibility of getting funding to purchase 16 acres in the City of Dubois and to develop the infrastructure for the acreage. Ms. Ekberg asked the Board if the County would be willing to sponsor this project, provided the funding was provided by the Department of Commerce. Commissioner Edwards made the motion to sponsor the project funded by the Department of Commerce to purchase 16 acres on Idaho Street and develop it for economic development, seconded by Commissioner Leonardson, unanimous.

## **ELECTED OFFICIAL MEETING**

Sheriff King, Assessor Carrie May, Coroner Orvin Jorgenson and Clerk Conni Owen met with the Board to discuss traveling reimbursements. Discussion was held regarding per diem payments versus receipt reimbursements. Commissioner Edwards made the motion to change to the per diem travel system for meals while traveling for County business, with the following limits listed below, seconded by Commissioner Leonardson, unanimous:

Daily meal per diem rate	\$30
Breakfast or Lunch rate	\$10

The Board noted that advance requests could be made for per diem travel.

Mileage reimbursement was also discussed. Commissioner Edwards made the motion that the mileage reimbursement rate remain at \$.34 per mile, but if a County vehicle is available and the employee chooses to use their own vehicle, the mileage reimbursement rate will be \$.27 per mile, seconded by Commissioner Leonardson, unanimous.

Discussion was held regarding the possibility of switching to Manatron software for the treasurer and assessor software.

## **THURGOOD SUBDIVISION**

Prosecutor Craig Simpson reported he had sent a letter to Reed Thurgood notifying him that he was in violation of Idaho state law by splitting a parcel of land more than four times without platting and recording a subdivision. He said he had spoke with Mr. Thurgood's attorney and surveyor and since Mr. Thurgood is out of state on a church mission, it was agreed that the County would allow Mr. Thurgood until June 15, 2005 to resolve the problem with his lot split.

### **ROAD & BRIDGE**

Mr. Holmes spoke with Mitch Whitmill about the Hwy 22 cut off road to the Medicine Lodge road being an open road due to it being a mail route. The road is listed as a seasonal road.

Mitch Whitmill stated the need for a new transit. Commissioner Edwards made the motion for the Road & Bridge Dept. to purchase a transit, not to exceed \$2300, seconded by Commissioner Leonardson, unanimous.

Mr. Whitmill noted he would be advertising for the road and bridge opening and begin interviews.

### **DISTRICT 7 BOARD BALLOT**

Commissioner Leonardson moved to approve Tad Hegsted, Jefferson County Commissioner, to fill a vacant term as a member of the District Seven Board of Health, seconded by Commissioner Edwards.

### **PLANNING AND ZONING UPDATE**

Randy Grover, planning and zoning administrator met with the Board to update them on his department. Mr. Grover discussed the problem with Mr. Thurgood's lot split Mr. Grover noted that building permits had been slow, but looked for them to pick up in the spring.

### **SCHOOL REQUEST FOR PICKUP**

Randy Grover asked if the Board would be willing to donate an old Ford pickup that the engine was out of and the value less than \$250, to the school for them to use to build a trailer. Commissioner Leonardson made the motion to donate the old pickup, valued at less than \$250, to the Clark County Schools, seconded by Commissioner Edwards, unanimous.

### **AUDIT REPORT**

Farrell Steiner, representing Searle Hart and Associates, presented the final audit report for fiscal year 2003-2004. Mr. Steiner reviewed the new schedules required by new GASB rules with the Board. Mr. Steiner said the County was in good fiscal condition and said that there were good cash controls now in place.

### **BLUE CROSS AMBULANCE CONTRACT**

The Board reviewed a contract presented by Blue Cross for ambulance payments. After discussion the Board decided not to sign the contract this year.

### **February 24, 2005**

The Board met this day in special session. Those present were Commissioners Greg Shenton, Ted Edwards, and Michael Leonardson, Prosecuting Attorney Craig Simpson and Clerk Conni Owen.

### **EXECUTIVE SESSION**

Commissioner Leonardson made the motion to adjourn to executive session to discuss personnel matters with ICRMP representative Jim McNall and IAC representative Dan Chadwick, seconded by Commissioner Edwards, unanimous by roll call.

Commissioner Edwards made the motion to adjourn to regular session, seconded by Commissioner Leonardson, unanimous.

### **SPECIAL MEETING SCHEDULED**

The Board agreed to meet on March 7, 2005 at 10:00 am to review final plans for the new maintenance shop before putting it out for bid.

### **COURTHOUSE HEATING**

The Board reviewed proposals by Ron Rice, engineer, for putting propane heating into the courthouse. The Board directed the Clerk to ask Mr. Rice to prepare specifications that can be used to receive quotes or bids for a new heating system.

### **March 7, 2005**

The Board met this day in special session. Those present were Commissioners Greg Shenton, Ted Edwards, and Michael Leonardson, and Deputy Clerk Becky Nordstrom.

### **MAINTENANCE BUILDING**

The Board met with Kurt Karst with Alderson Karst & Mitro, to review final plans for the new maintenance building. Advertisement for bids will go out on March 13<sup>th</sup>, 20<sup>th</sup> and 27<sup>th</sup>, and bids will be opened on April 11, 2005 at 2:00 pm at the regular commissioner meeting.

There being no further business, the meeting was adjourned.

  
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Conni S. Owen, Clerk

  
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Greg Shenton, Chairman