

**MINUTES OF THE REGULAR MEETING OF THE BOARD
OF COUNTY COMMISSIONERS
CLARK COUNTY, IDAHO**

SEPTEMBER 8, 1997

The **Board** met this day in regular session. Present were Commissioners: Charles R. Vadnais, Charles E. Wilson and Greg A. Shenton; Prosecuting Attorney, Craig Simpson and Clerk Jo Ann S. Tavenner.

APPROVAL OF MINUTES

Motion by Commissioner Shenton, seconded by Commissioner Wilson, unanimous that the minutes dated August 11, 1997 be approved as written with the exception of the following items which were missed under budgets Sheriff King presented the Commission with a GP Lease where he can lease a vehicle for \$3,701 (25,000 miles) for one year. After some discussion It was unanimous that, King was authorized to lease instead of purchasing a new vehicle on the 1997 budget. The funds from the sale of the 1995 Bronco should be keep in a special account for purchase of another vehicle if the lease should not work out. The Commission received a request for benefits of medical insurance or PERSI for Ellen Tarpley, deputy in the Treasurer's office. After some discussion concerning part time and hourly help it was unanimous that Tarpley could be on medical insurance, but employee would be expected to pay the premium.

PERSONNEL POLICY MANUAL

The Commission met with the elected officials and Rod Belcher concerning the personnel policy. The group reviewed the new personnel policy manual that Ken Myers put together. Motion by Commissioner Shenton, seconded by Commissioner Wilson unanimous that the Board does on this date adopt this employee's personnel policy manual with three minor changes to be made.

It was brought to the Boards attention that there is a problem with time and the payroll where there isn't a cut off date and it runs through the end of the month. After some discussion a motion was made by Commissioner Shenton seconded by Commissioner Wilson unanimous that all employees hours worked will close off on the 25th of each month. And the supervisor of each department will turn in the time and leave slips on the 26th day or next working day of each month. But payroll will still be handed out on the last working day of each month.

APPROVAL OF CLAIMS

The following claims were examined and approved for payment by the Commission unanimously:

General	\$23,188.94
Road & Bridge	59,526.47
Ambulance	662.16

District Court	1,098.80
Indigent	5,930.98
Revaluation	3,780.00
Solid Waste	1,238.22
Weeds	44.16
Land Use	342.65
Weed Revolving	3,672.40
Watermaster	1,650.45
Indigent Trust	109.94
Total	\$101,245.17

PLANNING & ZONING UP-DATE

Darrell Williams, Planning & Zoning Administrator, met with the Commission and reported that they have a conflicting situation that has arisen in the Planning & Zoning book concerning farm buildings. He said to change the regulation the Board of Commissioners needs to do so by resolution at one of their meetings. Williams presented the Board with a description and pictures of a situation concerning building of four storage facilities causing a problem in the Montevue area. Williams said that they will reach a decision on this problem at the Planning & Zoning Committee's next meeting. Williams also said that the LDS Church is going to build a new chapel East of the railroad tracks in Dubois. He said that if the Commission still wants him to be a building inspector there is a charge of \$175.00 for the books and a test that will be required to qualify him for this position. No decision made at this time. Williams said he had talked to Lee Nellis on persons applying for a variance. Nellis said the county could apply a variance fee to pay the expenses. Also the county can charge persons for appeals. After some discussion Motion by Commissioner Wilson, seconded by Commissioner Shenton unanimous that the following resolution is hereby adopted:

RESOLUTION NO. 97-3

Planning & Zoning

WHEREAS, There are no fee schedules for the following items:

- Vacation on Plat
- Variance
- Appeals to Board of County Commissioners
- Amendments
- Large Scale Developments
- Small Scale Developments (Less than five units)

BE IT RESOLVED that the Clark County Board of County Commissioners establish the following fees.

Vacation of Plat	\$500
Variance	\$500

Appeals	\$500
Amendments	\$500
Large Scale Developments	\$1000
Small Scale Developments (Less than 5 units)	\$500

PROVIDED however that the Board of County Commissioners may waive a filing fee upon request by the petitioner.

Dated this 8th day of September, 1997.



Charles R. Vadnais, Chairman



Charles E. Wilson, Commissioner



Gregory A. Shenton, Commissioner

CLOSURE OF LANDFILL

Jerry Woods, District Seven Health, met with the Commission concerning closure of the landfill west of town. He advised the commission that they should ask for a 30-year exemption. He said there is a hazardous waste manual out that the county needs to get. It will tell the county what, when, and where to do with what. Wood said that they would like to be continued to be informed about the site during the next six months.

CROOKED CREEK ROAD

Mac Murdock, Forest Ranger, met with the Commission concerning the Crooked Creek Road - he said they had a study going on fishery in Crooked Creek. He said they are making a trailhead at Heart Canyon or Jim May's Camp and everything above there would be closed to motor vehicle except motor bikes, horse back or on foot. Murdock said this area is not as float as where people trn around now. He said the purpose is so that the road doesn't run through the creek. Murdock said they would re-route the road. He also said that RS 2477 would still have preference over the closure. The Board has concerns about the sheep man and how it would effect him. No decision or reply was made at this time Board will turn the area at a later date with Murdock.

IRVING CREEK ROAD

Gary L. Egan met with the Commission concerning questions he has on the Irving Creek road and improvements he has made. He questioned the Board about the width of the road and about the maintenance of the road where there is no easement. Egan said he has placed an easy to open, unlocked, 14-foot gates on

both roads. He informed the board that the road to the East has major mud holes at the top and bottom of the hill, which could be eliminated with a few loads of gravel. It was unanimous that the county will be putting shale on the road, which would take care of the mud holes and the rest of the road surfaces. Egan said he has put around \$2535.00 in expense on this road. A culvert, backhoe, labor and fill, but he wouldn't do any more this year. He said he would appreciate it if the county could reimburse him for this, but if not it's ok. Egan said the water really comes down the road, and he feels that if the county graded some depression it would take a lot of pressure off the road. After some discussion it was unanimous that the county would reimburse Egan \$635.00 for the culvert.

ROAD/BRIDGE UP-DATE

The Commission having received the following three crushing bids for crushing (Approximately 10,000 Ton) of 1-1/2" Minus Bank Run and (Approximately 5000 Ton) 5/8" Minus with all 1/4" minus rejected ahead of crusher; were opened and read at this time:

Siepert Crushing Inc.		
488 N 2000 W		
Rexburg, Idaho 83440		
1 1/2"	\$1.96 per ton or	\$19,600.00
5/8"	4.28 per ton or	\$21,400.00
Mobilization	\$-0-	
TOTAL		\$41,000.00
Gale Lim Construction		
921 W 250 S		
Blackfoot, Idaho 83221		
1 1/2"	\$1.50 per ton or	\$15,000.00
5/8"	2.40 per ton or	12,000.00
Mobilization	\$1500.00	
TOTAL		\$28,500.00
Depatco Inc.		
1717 East 400 North		
St. Anthony, Idaho 83445		
1 1/2"	\$6.45 per ton or	\$64,500.00
5/8"	6.45 per ton or	32,750.00
Mobilization	\$3000.00	
TOTAL		\$99,750.00

ALL BIDS INCLUDED BID BONDS

Motion by Commissioner Wilson seconded by Commissioner Shenton, unanimous that the bid for crushing gravel at Lynn Hoggan's pit - Upper Medicine Lodge, from bank run material be awarded to Gale Lim Construction of Blackfoot with a low bid

of \$28,500.00.

Belcher reported to the Commission that he has hired Thompson Engineering to measure the unauthorized roto mill tailings that the city took. He said that Thompson would take the lengths width and depths which should come to around \$10,000. Belcher said that he can rent a new belly dump for a \$1000 or less per month and it wouldn't cost as much to operate as using the pups. He said he could buy a belly dump trailer from Garland for around \$16,500. Motion by Commissioner Shenton seconded by Commissioner Wilson unanimous that Belcher is hereby authorized to rent a belly dump for a few months He said that the Contractor did a good job on the Pleasant Valley bridge and RR bridge at state line. He said on the road below town that he feels that as hot as it is it will take care of it's self. Sale of GMC fell through. The Board went over the bridge bid from Larry Chapple on the Sheep Station Bridge and the bridge down by Beaver Creek. After Some discussion it was moved by Commissioner Wilson seconded by Commissioner Shenton unanimous that they accept a bid of \$9865.00 on the Sheep Station and bridge south of town. He said that the 1992 G140 grader which will be 5 years old this fall and Western Equipment will be up and offered us an option to purchase for \$73,000 and what it is appraised at or they will take it back and give us credit on a new lease. Motion by Commissioner Wilson, seconded by Commissioner Shenton unanimous that Belcher is authorized to lease a new grader. Belcher reported to the Commission on a few of the applications that he received for the job opening in his department. He said he would hire Schmitt. Also that he is going to let Larry Ritchie go as his 5 months is up.

1997-98 BUDGETS APPROVED AND SALARIES SET

The Commission at this time reviewed each department's budget on a line item bases and did final cuts and set budgets salaries and levies for the 1997-98 fiscal year.

Motion by Commissioner Shenton, seconded by Commissioner Wilson, unanimous that the budget hearing having been held and there being no one protesting the budget on September 4, 1997, the Board adopted the following as the final budget for the fiscal year 1997-98. Salaries will be increased 3 per cent as follows:

Commissioner	\$ 8,400 per year
Clerk	\$28,114 per year
Assessor	\$26,329 per year
Treasurer	\$26,329 per year
Sheriff	\$25,554 per year
Sheriff - City Patrol	\$ 5,781 per year
Prosecuting Attorney	\$10,382 per year
Attorney's Deputy	\$ 4,454 per year
Attorney - Miscellaneous Expenses	\$ 4,644 per year

Coroner	\$ 1,947 per year
Sheriff's Deputies – (May & Blake)	\$41,558 per year
Sheriff's Deputies - Fascop Portion	\$ 5,923 per year
Sheriff's Deputy - Office	\$15,950 per year
Sheriff's 24 hour dispatch - Full Time	\$ 6.49 per hour
Sheriff's 24 hour Dispatch - Part Time	\$ 5.68 per hour
Clerk's Deputies	\$22,306 per year
Assessor's Deputy	\$16,879 per year
County Agent - Contract	\$ 1,500 per year
County Agent - Secretary	\$16,879 per year
Civil Defense Director	\$ 7,135 per year
Ambulance Director	\$ 1,854 per year
Welfare Director	\$ 3,676 per year
Road/Bridge Foreman	\$33,159 per year
Road/Bridge - Operators - Class I	\$ 10.94 per hour
Road/Bridge - Operators - Class II	\$ 9.73 per hour
Road/Bridge - Office Clerk	\$ 3,747 per year
Road/Bridge - Flagman	\$ 9.27 per hour
Solid Waste - Gate Keeper	\$ 5.41 per hour

Salary increases apply to all personnel except new employees with less than six months experience.

General	\$759,828.00
Road/Bridge	721,776.00
Ambulance	43,391.00
District Court	78,820.00
Fair Board	9,460.00
Health District	8,099.00
Indigent	126,726.00
Junior College	7,823.00
Revaluation	18,970.00
Senior Citizens	500.00
Solid Waste	45,613.00
Cloud Seeding	7,500.00
Juvenile Justice	14,145.00
Tort	43,000.00
County/City Building	5,000.00
Weeds	37,526.00
Hwy Special	505,275.00
Land Use	1 5,377.00
SCD	3,000.00
Disaster/Emergency	15,000.00
Kilgore East	<u>191,975.00</u>
Totals - Salaries & Benefits	\$813,940.00
TOTAL BUDGET	\$1,844,864.00


WHEREAS: The PILT Fund has monies not yet been spent and the Weed Fund "A & B" budgets do not have enough funds in their budgets to meet expenditures. And whereas the Sheriff's Department "A" Budget does not have enough funds in his budget to meet expenditures.

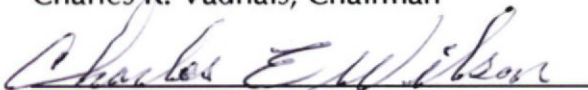
THEREFORE: BE IT RESOLVED that the Clark County Board of County Commissioners by unanimous vote, do hereby order a transfer of appropriations as follows from the PILT Fund to:

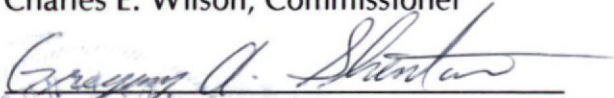
WEED DEPARTMENT:	BUDGET & LINE ITEM	AMOUNT
"A" Budget	27-00-406-00	\$5125.42
"B" Budget	27-00-411-00	306.07
"B" Budget	27-00-559-00	1,267.39
SHERIFF'S DEPARTMENT:		
"A" Budget	01-04-402-00	2,892.09

ADOPTED THIS 29TH DAY OF SEPTEMBER 1997.

BOARD OF CLARK COUNTY COMMISSIONERS

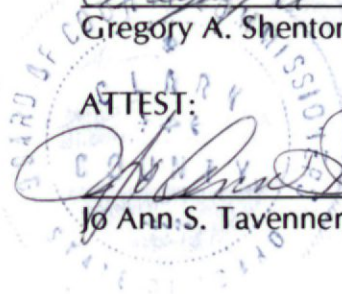

Charles R. Vadnais, Chairman


Charles E. Wilson, Commissioner


Gregory A. Shenton, Commissioner

ATTEST:


Jo Ann S. Tavenner, Clerk



EXECTIVE SESSION

The Commission having adopted an Employee's Personnel Policy on September 8, 1997, went into executive session at this time due to problems on vacation and comp. benefits for some employees.

It was unanimous that Rod Belcher be paid for 140 hours vacation and take off 120 hours vacation before March 20, 1998 or loss the balance and that George Thomas be granted time off as requested rather than being paid for 162 hours of Comp time.

Ordered this board is now adjourned



Charles Vadnais, Chairman


JoAnn S. Tavenner, Clerk