

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS,
CLARK COUNTY, IDAHO**

April 8, 2024

The Board met this day, April 8, 2024, in regular session. The meeting was called to order at 9:09 a.m. Those present were Commissioners Greg Shenton, Nick Hillman, and MaCoy Ward, Prosecuting Attorney Janna Birch, and Clerk Stephenie Stewart.

No changes were made to the agenda.

CLAIMS

01-Current Expense	\$3,206.88
02-Road & Bridge	\$41,288.31
04-Ambulance	\$85.45
11-Health District	\$2,237.00
16-Indigent & Charity	\$4375.00
20-Revaluation	\$95.00
23-Solid Waste	\$1,081.51
27-Weeds	\$940.00
35-Planning & Zoning	\$61.24
36-911 System	\$1,166.77
45-Election Consolidation	\$53.72
Total	\$54,590.88

The Board of County Commissioners reviewed the claims and demands through April 8, 2024.

Commissioner Ward made a motion and Commissioner Hillman seconded the motion to approve and sign the claims and demands for April 8,2024 after changes were made. After a unanimous vote, the motion passed and the claims were approved for processing.

MINUTES

The Board reviewed the minutes from the March meeting.

Commissioner Hillman made a motion and Commissioner Ward seconded the motion to approve and sign the Minutes for March 11, 2024. After a unanimous vote, the motion passed.

RESOLUTION TO DECLARE APRIL AS FAIR HOUSING MONTH

The Board reviewed a resolution to declare April 2024 as Fair Housing Month.

Commissioner Ward made a motion and Commissioner Hillman seconded the motion to approve and sign the resolution. After a unanimous vote, the motion passed.

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EMERGENCY MANAGEMENT UPDATE

Sheree Farr came before the board with updates. The SCBA fill station was transported and came in under budget. Sheree will be out of the office April 22nd – 25th attending annual FEMA training. She discussed scheduling the next LEPC for May 13th at 4:00pm, she will confirm with Clerk Stewart prior to the next Commissioner meeting. Updates were provided for the various grants she is working on. The Play it Safe Community event will be April 26th at Lindy Ross Elementary. Sheree has been working on cleaning out the shed to get it organized. Items we no longer need will be donated to the community.

ROAD & BRIDGE

Aaron Swenson with Forsgren provided updates to the Board on current and upcoming projects. The environmental assessment for the bridges located on the Red Road, Diversion and Gravy Ridge have been approved. The Red Road bridge will be raising 4 to 5 feet and the road will be replaced. This bridge will be reassessed and bid separately from the other two bridges. A detour will be planned for the closure on the Red Road, likely not going to add detours for the Diversion and Gravy Ridge bridges. The public will be notified of when the closures will occur as well as signage indicating bridge out. Dust abatement was discussed as we have a lot of gravel roads. There are options Aaron and Jake will look into, including flashing lights.

Jake Irick, Supervisor, provided updates to the Board. The crew will be working on compacting the Red Road as well as working on soft spots in roads. Working on converting the sign truck.

Currently, the dumpster at the landfill is being hauled out every Thursday. Pacific Steel will be coming to collect metal for recycling including refrigerators. The tires will also be picked up for recycling. Jake is working to clean up the landfill and get it more organized with new signage. Cleanup days were discussed with Jake preferring two Saturdays in May as the landfill will already be staffed and will not require additional staffing.

SHERIFF'S OFFICE

Sheriff Mark McClure came before the Board with updates from the Sheriff's Office.

Clark County needs to appoint a board member for the Snake River Valley P25 System. Sheriff McClure nominated Sheree Farr for the position.

Commissioner Ward made a motion and Commissioner Hillman seconded the motion to appoint Sheree Farr as a Board Member. After a unanimous vote, the motion passed.

Sheriff McClure presented to the Board for payment approval the PSAP Mapping and Maintenance annual fee in the amount of \$29,995.30.

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Commissioner Ward made a motion and Commissioner Hillman seconded the motion to approve the claim in the amount of \$29,995.30. After a unanimous vote, the motion passed and the claim was signed.

Sheriff McClure discussed the Law Enforcement Agreement with the City of Dubois. The amount stayed the same for FY2024 but will be reassessed for FY2025. He also discussed the agreement with the Forest Service in which he asked for a 12% increase for FY2025. He will also be addressing the City of Spencer's contract prior to FY2025. The BLM Law Enforcement Agreement was also presented to the Board for approval.

Commissioner Hillman made a motion and Commissioner Ward seconded the motion to sign the City of Dubois/Clark County Law Enforcement Agreement for FY2024. After a unanimous vote, the motion passed and the agreement was signed.

Commissioner Ward made a motion and Commissioner Hillman seconded the motion to sign the BLM Law Enforcement Agreement. After a unanimous vote, the motion passed and the agreement was signed.

Sheriff McClure discussed the upgrade requirement for the P25 radio system. The work would be completed by Teton Communications. The Commissioners asked for a breakdown by usage. The Watercraft Inspection contract has not come through yet so that item was vacated and will be addressed at a later date.

The Commissioners completed the quarterly Jail Inspection which passed.

FOREST SERVICE

Blake Dory came before the Board with updates. Exelon will be working on drilling this summer and their contract runs through 2025. Three positions have been filled, 1 biologist who will be living in Dubois along with 2 local positions that have not been announced yet. Blake will be working with Jake on brush work. He also noted his appreciation for the Sheriff Office and look forward to working with them this summer. The Forest Service received positive feedback on the winter parking at Stoddard Creek. They will continue with this next year and will be adding a cross country trail. May 25th will be the next collaborative meeting. They will be discussing extending grazing for fire protection. Campgrounds will be opening as soon as the roads are open. The expansion at Stoddard Creek is continuing this year and will include a vault toilet.

WEEDS

Bo Billman, Weed Supervisor, came before the Board with updates. Spray days are planned this summer in collaboration with the Forest Service and surrounding counties. Jefferson, Fremont and Clark counties

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will be spending two days spraying the location of the Grassy Ridge fire. Bo is working on hiring his summer crew. The annual invoice for county road spraying will be sent to Road & Bridge for the amount of \$10,000.

Bo presented the Board with the CWMA grant award acceptance in the amount of \$58,136.40.

Commissioner Hillman made a motion and Commissioner Ward seconded the motion to sign the grant award for the amount of \$58,136.40. After a unanimous vote, the motion passed.

The meeting recessed for lunch at 11:52 a.m.

The meeting was called back in session at 1:30 p.m.

ELECTED OFFICIAL / DEPARTMENT HEAD UPDATE

Commissioner Shenton thanked everyone for attending the County employee lunch. The Impala is having issues with the rear driver tire. Jake will have his mechanics look at it. The BOE meeting attended by Commissioner Shenton, Clerk Stephenie Stewart, and Assessor Carrie May, was discussed. It was a good refresher course.

Clerk Stewart discussed the upcoming FY2025 budget preparation timeline. Packets will be sent out after claims are paid. The deadline to turn the budget worksheets in to the Clerk is May 17th. A tentative budget hearing date of August 12th at 5:00pm was set. Also discussed was the need for someone to takeover the maintenance and cleaning of the Community Building. All scheduling and payments will be done through the Clerk's Office and Bo Billman will handle all of the maintenance.

Jake Irick discussed the desire for an upgrade to our website. Clerk Stewart will discuss with IT and get some quotes for a new website.

Sheriff McClure will be changing the access code to the Sheriff Office door and only those working within the courthouse will be given the code. After hours access will only be available for County employees. He also discussed a report of multiple people driving very fast on 5th Street so the Sheriff Office will be upping their patrols.

Hailey Richins with the Extension Office discussed upcoming events and the desire to add more adult events.

CITY OF DUBOIS

Mayor Dan Bramwell came before the Board for Discussion. The City would like signage for the Community Center as it is hard to find and they get inquires about it. Jake Irick will order the signs and the City will install them. Mayor Bramwell asked about the status on the gravel pit. Forsgren completed the survey and put new markers in. The Board hopes to have an update by next month. Community Cleanup was discussed with the agreement that two Saturdays in May would be best. Previously the City

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of Dubois paid for household items, branches, building material and cars to be removed from properties. Cars must have a title and be free of fluids. Jake asked if the garbage from the building on Main Street could be removed from the landfill. Mayor Bramwell will check with the city attorney and let Jake know.

COMMISSIONER COMMITTEE UPDATES

Commissioner Ward discussed updates for the Waste District including the ground breaking at the Landfill on May 1st. The Waste District includes Clark, Jefferson, Madison, Fremont and Teton counties.

Commissioner Shenton has upcoming meetings for the Health District, 5C, Gem Plan and ICRMP.

Commissioner Hillman discussed the RC&D meeting he recently attended. They are going to be working on weeds as well as seed planting 100 feet on both sides of the road. Seed will be native grass that stays greener longer. All funding is through grants.

May 3rd , 2024 is the Idaho Association of Counties Spring Institute in Rigby.

June 4th – 6th, 2024 is the Idaho Association of Commissioners and Clerks Conference in Idaho Falls.

PLANNING & ZONING

Elise Turman, Dave Price and Dave Gunderson came before the Board to discuss the zone change approved by the Planning & Zoning Committee during the public hearing held on March 28, 2024. The property is located next to the State shed within the County lines and also in the City of Spencer impact zone. P&Z made the recommendation to the Board to approve the zone change from residential to commercial. The impact zone of one mile outside of Spencer city limits was established during a meeting dated February 13, 2014. Per statute, county commissioners have the authority over decisions made regarding properties located within the impact zone.

After review and discussion, Commissioner Ward made a motion and Commissioner Hillman seconded the motion to approve the zone change from residential to commercial. After a unanimous vote, the motion passed.

LIONS CLUB

Elise Turman came before the Board for approval to use the Community Building parking lot for the Rodeo dance. The Lions Club feels it would help contain the crowd in a more controlled environment.

Commissioner Hillman made a motion and Commissioner Ward seconded the motion to approve the Lions Club to use the Community Center parking lot for the Rodeo dance. After a unanimous vote, the motion passed.

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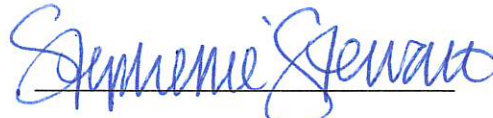
EXECUTIVE SESSION

Commissioner Ward made a motion and Commissioner Hillman seconded the motion to enter into Executive Session pursuant to I.C. 74-206(1)(b). After a unanimous vote and roll call, with all Commissioners and Prosecuting Attorney present, the session began at 4:00 p.m.

The Executive Session ended at 4:20 p.m. thus adjourning the meeting.

A handwritten signature in black ink, appearing to read "Greg Shenton", written over a horizontal line.

Greg Shenton, Chairman

A handwritten signature in blue ink, appearing to read "Stephanie Stewart", written over a horizontal line.

Stephanie Stewart, Clerk