

# Clark County Passport Services

Please call 208-374-5304 for an appointment. We only have one agent in our office.

Passport applications are accepted Monday-Friday 9:30 am – 2:30 pm.

**All applicants must be present when applying.**

## You will need to bring the following:

- ✓ **Application for U.S. Passport** (Form DS-11. Can get a copy in the clerk's office or print one off at full-scale from <https://travel.state.gov/content/travel/en/passports/how-apply/forms.html>)
- ✓ **Photo ID** (Driver's License, State Issued ID, etc.) \*Out of state IDs require an additional photo ID (student ID, etc.)
- ✓ **Passport Photo** (can be taken at Walgreens for \$15)
- ✓ **Check or Money Order for the Passport Fee** (see chart below)
  - Make check payable to **The U.S. Department of State**
  - Cash/Card **ARE NOT** accepted for the passport fee
  - You must provide a separate check for each application that is being submitted
- ✓ **Cash, Card, or Check for the Processing Fee**
  - Make check payable to **Clark County**
  - An additional fee is charged for a card transaction

\*Ages 0-15 Both parents and the minor must be present

\*Ages 16-17 At least one parent and the minor must be present

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### Passport Service Fees

(payable to The U.S. Department of State)

Age 16 and above:

Passport Book \$130

Passport Card \$30

Passport Book & Card \$160

Age 15 and younger:

Passport Book \$100

Passport Card \$15

Passport Book & Card \$115

### County Processing Fee

(payable to Clark County)

County fee \$35

County fee \$35

County fee \$35

County Fee \$35

County Fee \$35

County Fee \$35

Expedited Service costs an extra \$60 per application and/or 1-2 day return delivery from the USDOS is available for an additional \$19.53 per application, paid to the USDOS. Please visit

<https://travel.state.gov/content/travel/en/passports.html> for additional information.