

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS,
CLARK COUNTY, IDAHO**

February 13, 2023

The Board met this day, February 13, 2023 in regular session. The meeting was called to order at 9:00 a.m. Those present were Commissioners Greg Shenton, Nick Hillman, and MaCoy Ward, Clerk Camille Messick, and Prosecuting Attorney Janna Birch.

CLAIMS

01-Current Expense	\$52,989.11
02-Road & Bridge	\$95,895.17
04-Ambulance	\$1,964.94
06-District Court	\$335.87
07-Fair, County	\$1,673.34
08-Justice Fund	\$11,118.17
11-Health District	\$20.30
16-Indigent and Charity	\$33.43
19-County/City Building	\$1,475.97
23-Solid Waste	\$1,087.56
27-Weeds	\$347.59
28-Juvenile Justice	\$5,774.75
35-Planning and Zoning	\$37.07
36-911 System	\$4,483.32
45-Election Consolidation	\$847.64
Total	\$178,084.23

The BOCC reviewed the claims and demands through February 10, 2023.

Commissioner Ward made a motion and Commissioner Hillman seconded to approve and sign the claims and demands through February 10, 2023. After a unanimous vote, the motion passed and the claims were approved for processing.

MINUTES

Commissioner Hillman made a motion and Commissioner Ward seconded to approve and sign the Minutes from January 9, 2023. After a unanimous vote, the motion passed.

TREASURER UPDATE

Treasurer Lana Schwartz came before the Board to provide the Statements of Cash for their reference. She also brought a discussion for the cost that it is to her personally to take the County Deposits down to Idaho Falls. She requested a stipend for fuel or the option of leaving in the county car during her regular hours for taking deposits down. Ideas were presented for possible solutions in having other county officials take turns taking the deposits down.

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Further update was given on the Nationwide Investment account that Lana brought up last month. It was discovered that it was a supplemental retirement account offered by the county in previous years and that it belonged to a private individual who used to work for the County.

COMMISSIONER COMMITTEE UPDATES

Commissioners gave updates on the committees they sit on.

ROAD & BRIDGE

Jake Irick, R&B supervisor and Aaron Swenson, engineer from Forsgren came before the Board with updates. Discussion was held on the best timing for bridge repairs in 2024. Aaron updated the Board further with information on material sources.

Jake continued with a Road and Bridge update.

IDAHO DEPARTMENT OF LANDS MINERAL LEASE COMMODITY AMENDMENT

The language in this agreement needed to be updated per request of the Department of Lands.

Commissioner Ward made a motion to approve the Mineral Lease Commodity Amendment. Commissioner Hillman seconded the motion and after a unanimous vote, the motion passed.

LOADER QUOTE

Jake brought forth the discussion on the need for a new loader in the near future based on operating hours and upcoming needed repairs and tires. He provided quotes for a new 950M Loader. The loader would be available as early as May if the purchase was approved. Discussion continued, but no action was taken. More information was needed. No action was taken.

Further discussion was held regarding the need to repair the Backhoe front end. Jake provided anticipated costs for the repairs.

SHERIFF DEPARTMENT

Sheriff McClure came before the Board with an update on the Sheriff Department. He brought quotes for needed additions to the new Sheriff Truck before putting it into service.

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APPROVALS ON QUOTES FOR SHERIFF TRUCK NEEDS

Commissioner Ward made a motion to approve quotes \$6,125.23 for lights and radio equipment, \$750 for the badge, \$450 for spray in bed liner, \$692.22 for horizontal bar headache rack, and \$908 for the grille guard, all to come out of the Sheriff Fund, and to pay \$9,0330 for installation through Teton Communications, funding to come out of the PILT fund. Commissioner Hillman seconded the motion. After a unanimous vote, the motion passed.

UNIVERSITY OF IDAHO EXTENSION OFFICE

Joseph Sagers with the U of I Extension office appeared via phone to request funding for an updated computer for the Extension Office in Clark County for the new County Extension Officer, Brittany Park. Concerns about how old the current computer was were brought up, and that the University IT said it was not up to standards. The commissioners said that there was no money budgeted for that this year and suggested having the University provide the computer and maintain ownership of that computer. Brittany Park was in attendance for this discussion.

RECESS FOR LUNCH AT 12:00 PM

MEETING CALLED BACK INTO SESSION AT 1:00 PM

ELECTED OFFICIALS/DEPARTMENT HEADS UPDATES

The Meeting was called back into session for the Elected Officials'/Department Heads meeting segment where updates were given on various departments.

Discussion continued on the possibility of adjusting Clerk Office hours from the current 9-5 to 8-4. Commissioners were concerned about the security of the building with only one office to watch the doors in the building for an hour in the afternoon since the sheriff's office would remain open until 5. It was decided that more information would be needed before a decision could be reached. No action was taken.

EMERGENCY MANAGEMENT

Jill Egan, Emergency Manager came before the Board with updates.

UPPER SNAKE P25 RADIO SYSTEM

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The Upper Snake P25 Radio System MOU was brought before the Board for approval.

Commissioner Hillman made a motion to accept the Upper Snake P25 Radio System Memorandum of Understanding between Bonneville, Clark, Fremont, Jefferson, and Madison Counties. Commissioner Ward seconded the motion and after a unanimous vote, the motion passed.

Jill continued with updates on the EMS taskforce.

EXECUTIVE SESSION

Commissioner Ward made a motion to go into Executive Session per IC 74-206(1)(b) and IC 74-206(1)(F). Commissioner Hillman seconded the motion and after a unanimous vote, the motion passed. Roll call was taken and in attendance were all members of the Board and the Prosecuting Attorney.

CLARK COUNTY CONSERVATION DISTRICT

Andy Wagoner with the Clark County Conservation District came before the Board with a performance report and a request for funding for Fiscal Year 2024. Commissioner Shenton signed the letter of support for funding.

BUILDING MAINTENANCE

Bo Billman came before the Board to request the purchase of a riding lawnmower for lawn maintenance at the County Building and Annex building with plans to also use it on the rodeo grounds. More discussion brought the benefit of using it for weed control as well. Bo provided 2 quotes for review and approval.

Commissioner Hillman made a motion to accept the bid for a Husqvarna lawnmower from Point S using the weed revolving fund. Commissioner Ward seconded the motion and after a unanimous vote, the motion passed.

CADEN EGAN 4-H BUILDING PROPOSAL

Caden Egan came before the Board to request using the 4-H building during the winter months for colt breaking. Other locals would be interested as well. The users would be responsible for cleaning up after themselves, replace lightbulbs, and replace any wood shavings misplaced during training sessions. The commissioners would need to get more information before a decision could be made. Discussion included the opportunity to raise money for the 4-H fund by allowing the public to use the building for a fee during winter months. No action was taken.

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LIQUOR LICENCE HEARING FOR DUBOIS TRAVEL STOP, LLC

The Dubois Travel Stop, LLC applied for a transfer of Liquor License in anticipation of obtaining Ike's 66 on February 15, 2023. The Hearing was called at 4:00 pm and was recorded and the recording is held in the Clerk's Office. The Dubois Travel Stop representatives were not present. Members of the public were present. The Sheriff was contacted previously and had no objections to the license.

Commissioner Hillman made a motion to accept a Liquor License Transfer from Ikes' 66 to Dubois Travel Stop, LLC with a fee of \$10. Commissioner Ward seconded the motion. After a unanimous vote, the motion passed.

The Liquor License Hearing adjourned at 4:05 pm.

EXECUTIVE SESSION

Commissioner Ward made a motion to enter Executive Session again per IC 74-206(1)(b). Commissioner Hillman seconded the motion and after a unanimous vote and roll call, the Executive Session began at 4:07 pm. In attendance were the Commissioners and Prosecuting Attorney.

Executive Session ended at 4:25 pm.

CITY OF DUBOIS

Dan Bramwell appeared to represent the City with discussion regarding concerns about the County not having a Planning and Zoning coordinator. The County expressed the hopes of having the position filled by the end of the month. Further discussion was brought regarding enforcement of City Ordinances and the question was posed whether the county Prosecutor could possibly be hired for some enforcement projects for the City.

RODEO CLUB

Lana Schwartz and Jake Irick with the Rodeo Club appeared with discussion regarding the rodeo grounds.

The meeting adjourned at 5:12 pm.

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Greg Shenton, Chairman



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Camille Messick, Deputy Clerk