

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS,
CLARK COUNTY, IDAHO**

February 12, 2024

The Board met this day, February 12, 2024 in regular session. The meeting was called to order at 9:01a.m. Those present were Commissioners Greg Shenton, Nick Hillman, and MaCoy Ward, Clerk Stephenie Stewart and Prosecuting Attorney Janna Birch.

No changes were made to the agenda.

CLAIMS

01-Current Expense	\$15,446.07
02-Road & Bridge	\$65,521.54
04-Ambulance	\$821.27
06-District Court	\$127.81
07-Fair, Community Building	\$956.70
11-Health District	\$287.44
16-Indigent and Charity	\$33.43
19-County/City Building & BLM	\$1,059.93
23-Solid Waste	\$1,103.18
27-Weeds	\$262.22
35-Planning and Zoning	\$69.34
36-911 System	\$1,536.26
Total	\$87,225.19

The Board of County Commissioners reviewed the claims and demands through February 9, 2024.

Commissioner Ward made a motion and Commissioner Hillman seconded the motion to approve and sign the claims and demands through February 9, 2024. After a unanimous vote, the motion passed and the claims were approved for processing.

MINUTES

The Commissioners and Prosecuting Attorney reviewed the minutes from the January meeting.

Commissioner Hillman made a motion and Commissioner Ward seconded the motion to approve and sign the Minutes for January 8, 2024. After a unanimous vote, the motion passed.

APPROVAL OF ELECTION PRECINCTS

Ashley with the Clerk's Office presented a Precinct map to the Commissioners for review and approval. Of note, there were no changes made from the prior approved Precinct map.

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Commissioner Ward made a motion to approve the current Precinct Maps for the 2024 Election, as presented. Commissioner Hillman seconded and after a unanimous vote, the motion passed.

COMMISSIONER COMMITTEE UPDATES

Commissioner Shenton attended a meeting for the Health District. Topics of discussion included a bill that would allow parents to opt in or out of reporting vaccines. Commissioner Shenton also attended a meeting for 5C. A mobile unit with vape detection will be in Dubois on April 26th in conjunction with another event the same day.

Commissioner Hillman attended a meeting for High Country RC&D. They discussed a lot of projects including moving forward with fuel reduction for fire protection.

Commissioner Ward attended a meeting for the Waste District. They are working on purchasing all of the equipment for the site. This will include a grader, dozer, scrapers, scale and garbage truck. A grant for garbage cans is also in the works.

ROAD & BRIDGE

Mark Wilson, Lead, provided updates to the Board. He received a quote to purchase cattle guard steel for \$24,194. Mark also discussed getting a lot of junk emails and asked we discuss this with our IT team. No other updates at this time.

EXECUTIVE SESSION

Commissioner Ward made a motion and Commissioner Hillman seconded the motion to go into Executive Session per statute 74-206(1)(f). After a unanimous vote and roll call, with all commissioners and prosecuting attorney present, the session began at 10:42 a.m.

The Executive Session ended at 10:53 a.m.

SHERIFF DEPARTMENT

Sheriff Mark McClure came before the Board with updates from the Sheriff's Department. He presented the FY2024 increase for the USDA Law Enforcement Agreement to the Board. Further discussion will occur after the Forest Service have signed a legal budget. Sheriff McClure will send an email that the contract is good as long as the fees are more in line with previous years.

The Ford is being assessed after the fire damage. Estimates for the repairs will be available within the next week.

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CLARK COUNTY CONSERVATION DISTRICT

Andy Wagoner came before the Board to review the FY2023 performance report. He reviewed where the conservation money was spent in Clark County, as well as programs available to get children more involved.

He presented to the Board a Letter of Support requesting funds for the Solid Conservation District for FY2025 in the amount of \$7,500.

Commissioner Ward made a motion and Commissioner Hillman seconded the motion to sign the Letter of Support. After a unanimous vote, the motion passed and the letter was signed.

ELECTED OFFICIALS UPDATE

Bo Billman discussed leaks in the Sheriff Office and Community building. He will contact a roof repair company to come take a look and fix the leaks, if possible.

Sheree Farr discussed an Art Bus coming to Dubois on April 26th. Also, she will be coordinating a preparedness fair during the rodeo weekend.

Carrie May, Assessor, discussed topics covered during the IAC Mid-Summer Legislative Conference. Legislators are working on language in bills regarding utility companies. Also, the solar power farm is moving forward with their special use permit.

Stephenie Stewart, Clerk, discussed the issues with the State Controller's Office and Transparent Idaho. These issues are being worked on by the clerks across the state.

Lana Schwartz, Treasurer and Clerk Stewart discussed a new process for submitting claims for those who are issued a county credit card.

EMERGENCY MANAGER UPDATE

Sheree Farr, Emergency Management Director/EMS Supervisor came before the Board with updates.

The County was awarded the grant for the EMS building in the amount of \$700,000. Environmental evaluations are now in progress. The grant money will come in as an individual check to be used for construction and can't be part of an interest-bearing account. Altura will keep track of the finances and submit invoices to the Clerk to pay. All records will be brought to the Clerk's office for recording and retention. A Fair Housing assessment will be done and any ADA issues in the County will be addressed.

Rick Miller with Altura was present for the meeting and submitted an administrative contract with Altura for the Idaho Community Development Block Grant (CDBG) for the EMS building.

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Commissioner Ward made a motion and Commissioner Hillman seconded the motion to sign the contract. After a unanimous vote, the motion passed and the contract was signed.

The Action Item for signing of the contract with Architect Myers and Anders has been vacated until a later date.

Sheree is working on more bids for the ambulance purchase. Currently she has a bid from Braum for \$258,000. The Commissioners have requested a breakout of all costs.

Sheree is still working on grant for a 4-person side by side. She is also working on a grant for PPE for the fire fighters.

An LEPC meeting is tentatively scheduled for the next Commissioner meeting at 4:00pm.

The yellow ambulance is currently not being used to transport patients. Sheree is in the process of getting it ready for sale. This will occur when the new ambulance arrives.

DUBOIS TRAVEL STOP – LAND DISCUSSION

A representative for Dubois Travel Stop appeared before the Board via telephone. A discussion was held regarding a possible land swap between the County and owner's of the Dubois Travel Stop. The County has interest in obtaining the property where the current rodeo grounds are located. Both parties are interested in swapping land of equal size. Further discussion will be held at a later date after representatives of the Dubois Travel Stop have time to assess all options.

VADNAIS LANE UPDATE

Raymond Vadnais appeared before the Board via telephone. He wanted to know when the project was going to begin. The Commissioners discussed summer/fall would be the start time but they would get a plan together and let Mr. Vadnais know the details when the project gets closer to starting.

The regular meeting adjourned at 3:45 p.m.

EXECUTIVE SESSION: Road & Bridge Supervisor Interview

Commissioner Ward made a motion and Commissioner Hillman seconded to the motion to enter into Executive Session per statute 74-206(1)(a). After a roll call and unanimous vote, with all Commissioners present, the Executive Session began at 3:40 p.m.

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The Executive Session ended at 4:50 p.m.



Greg Shenton, Chairman



Stephenie Stewart, Clerk