

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS,
CLARK COUNTY, IDAHO**

July 8, 2024

The Board met this day, July 8, 2024, in regular session. The meeting was called to order at 9:08 a.m. Those present were Commissioners Greg Shento, Nick Hillman, and MaCoy Ward, Prosecuting Attorney Janna Birch, and Clerk Stephenie Stewart.

Updates were made to the agenda with the Assessor's Office vacating the 9:45 a.m. time and Blake Dory with the Forest Service vacating the 11:45 a.m. time.

CLAIMS

01-Current Expense	\$14,459.64
02-Road & Bridge	\$202,064.45
04-Ambulance	\$3,535.39
06-District Court	\$114.76
07-Fair, County	\$3,929.09
08-Justice Fund	\$480.00
11-Health District	\$2,432.24
16-Indigent & Charity	\$108.43
17-Junior College	\$1,000.00
19-Community Building & BLM	\$1,100.65
23-Solid Waste	\$1,096.33
27-Weeds	\$164.40
30-ARPA	\$4,645.00
35-Planning & Zoning	\$595.50
36-911 System	\$1,328.62
44-Disaster / Emergency	\$128.50
50-PILT	\$18,776.20
Total	\$255,959.20

The Board of County Commissioners reviewed the claims and demands through July 8, 2024.

Commissioner Hillman made a motion and Commissioner Ward seconded the motion to approve and sign the claims and demands for July 8, 2024 with noted changes. After a unanimous vote, the motion passed and the claims were approved for processing.

MINUTES

The Board reviewed the minutes from the May meeting.

Commissioner Ward made a motion and Commissioner Hillman seconded the motion to approve and sign the Minutes for June 10, 2024. After a unanimous vote, the motion passed.

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COMMISSIONER COMMITTEE UPDATES

Commissioner Shenton discussed upcoming interviews appointing the Regional Public Defender. The interviews are to occur the first week of July.

Commissioner Hillman discussed the meeting he attended for High Country RC&D. Topics included the upcoming Cloud Seeding season and a new airport in Rexburg. He also discussed the Forest Collaboration which will meet again in January as they work on ratifying their by-laws.

Commissioner Ward attended the Waste District meeting where they discussed the status of the grant that will pay for all training. They also reached water at 1105 feet.

MYERS ANDERSON

Myers Anderson came before the Board to discuss the final design for the EMS Building. The Board reviewed the plans. The architect advised to wait until November to start the bidding process. The bids will be separated in order to save money for the county. Advertising will need to be done in November then bids will be reviewed. The current turnaround time is approximately 4 months. The shed on the property will need to be removed by the county and work coordinated to clear the parcel. The Board will work on getting a quote from Mud Lake Telephone for the work they will be doing. The Board also informed Myers Anderson that the county can do the pit run which should save on material costs. All pre-bid and bid opening meetings will occur at the Courthouse.

ROAD & BRIDGE

Aaron Swenson with Forsgren was unable to attend the meeting.

Jake Irick, Supervisor, came before the Board with updates. He discussed chip sealing for the City of Dubois. The County will provide the chips and will bill the City for the cost. The City will be laying the chips without the assistance of the County. Medicine Lodge will be priority for chip sealing until the end of the year. H&K was awarded the next part of the A2 project and have filed a conditional use permit to test the Dalling pit. Jake will be discussing a Memo of Understanding with H&K to fix any potential damage from hauling over the new road. The County was awarded two LRHIP grants for \$100,000 each. Once was for FY2022 and the other is for FY2024. To date the Clerk has received \$100,000 for the FY2022 Federal Match. The FY2024 award is expected to arrive within the week. Lastly, Jake discussed creating a standard for cattle guards and/or gates across right of ways. The status of the Ordinances was discussed. Summaries of the Ordinance were sent to be published in the Jefferson Start with no further action was required by the Board.

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ROCKY MOUNTAIN POWER

Tim Solomon came before the Board to discuss potential power shut off in the case of a fire. The County and all members of the community would be informed prior to shutoff. Rocky Mountain Power continues to work on running underground wiring as well as installing shielded wiring overhead.

The meeting recessed for lunch at 11:49 a.m.

The meeting was called back in session at 1:03 p.m.

ELECTED CLERK / DEPARTEMENT HEAD UPDATES

No building issues were reported. Sheree Farr discussed keys and wanting to get rid of the old one. Bo will take any extra keys she has. Cleaning of all County buildings was discussed. The fire alarms were tested, there are some issues in the courthouse. Peak Alarm will be called to come do a service. The annual county employee appreciation dinner was discussed. August 21st at 6:30 p.m. was the time agreed upon. The PRIA phone plan was discussed and Clerk Stewart will send the information to all those interested. Mormon crickets are still around and are being monitored. Jake would like someone to clean the Road & Bridge building one day a month. The trees at the Community Building need more water so Bo will get a timer to ensure they are being watered regularly.

SHERIFF'S OFFICE

Sheriff Mark McClure came before the Board with updates. He discussed the current status of the K9, expectations for annual costs and training. A donation was received for the concrete pad for the kennel. Deputy Donohoo will be traveling to Alabama for training in October and will be there for 4 weeks.

Sheriff McClure presented the Board with a claim for ammunition purchase for re-supply and re-qualification in the amount of \$1,318.19.

Commissioner Hillman made a motion and Commissioner Ward seconded the motion to approve the purchase in the amount of \$1,318.19. After unanimous vote, the motion passed.

EMERGENCY MANGEMENT – SHEREE FARR

Sheree came before the Board with updates on grants and the CARES ambulance. She will be traveling to pick up the Ambulance on August 7th. She provided updates on the preparedness fair which is scheduled for August 1^{7th}. Back country training is tentatively scheduled for August 10th. There is also an EMS class in Las Vegas in September Sheree is planning to attend. The Roadside Fuel Breaks contract with Hight Country RC&D will be signed at the next Commissioner meeting.

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CLERK'S OFFICE

Stephenie Stewart, Clerk, presented the annual Computer Arts Annual Software Agreement to the Board. The cost has increased to \$3,617.98 monthly for all software used by the Clerk and Treasurer offices. The cost has increased to \$6,672.68 for the Sheriff Office which is an annual fee.

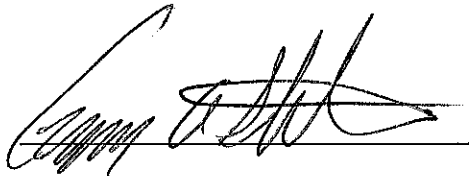
Commissioner Ward made a motion and Commissioner Hillman seconded the motion to approve and sign the agreement. After unanimous vote, the motion passed.

EXECUTIVE SESSION

Commissioner Ward made a motion to enter into Executive Session pursuant to Idaho Code 74-206(1)(b). After a roll-call vote with an aye from Commissioners Shenton, Hillman and Ward, the Board entered into Executive Session at 3:55 p.m.

Executive Session ended at 4:31 p.m.

The regular meeting adjourned at 4:33 p.m.



Greg Shenton, Chairman



Stephenie Stewart, Clerk