

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS,  
CLARK COUNTY, IDAHO**

March 8, 2021

The Board met this day in regular session. Meeting was called to order at 9:03 a.m. Those present were Commissioners Greg Shenton, Nick Hillman, MaCoy Ward, Prosecuting Attorney Craig Simpson and Clerk Tyson Schwartz.

**AGENDA AMENDMENT**

Commissioner Shenton made an amendment to the agenda in order to swear in the appointed Clerk Tyson Schwartz. Commissioner Shenton Administered the Oath of Office.

**CLAIMS**

01-Current Expense	\$36,874.51
02-Road & Bridge	36,797.35
04-Ambulance	\$1,435.11
06-District Court	\$6,156.12
07-Fair, County	\$1,368.35
08-Justice Fund	\$4,200.00
11-Health District	\$197.78
16-Indigent and Charity	\$155.25
19-County/City Building	\$828.99
23-Solid Waste	\$2,214.02
24-Tort	\$11,832.50
27-Weeds	\$3,207.93
35- Land Use Plan	\$127.93
36-911 System	\$1,549.53
44-Disaster/Emergency	\$720.14
45-Election Consolidation	\$4,791.56
Total	\$112,457.07

Discussion was held regarding the claims

**Commissioner Ward motioned to approve the claims for March 5, 2021.**

**Commissioner Hillman seconded the motion. Motion passed unanimously.**

**APPROVAL OF FEBRUARY MEETING MINUTES**

The Board held discussion regarding the minutes.

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**Commissioner Ward motioned to accept the Regular Meeting Minutes for February 8, 2021 and the Special Meeting Minutes for February 22, 2021 with changes. Motion passed unanimously.**

**ANNUAL ROAD AND STREET FINANCIAL REPORT FOR FISCAL YEAR 2020**

The Board reviewed the Annual Road and Street Financial Report for Fiscal Year 2020.

**ROAD AND BRIDGE UPDATE**

The Board met with Darrin May, Road and Bridge Supervisor. Mr. May provided a paper copy of his update and discussion was held. Mr. May provided an update on department activity, projects, and upcoming employment opportunities.

**FORSGREN UPDATE**

The Board met with Aaron Swenson from Forsgren. Mr. Swenson provided an update on the Beaver Creek bridge project. It is estimated to be completed in July. Mr. Swenson stated that surveying may need to wait until the snow is gone. Mr. Swenson stated that public input on the transportation study can begin if The Board desires. A public meeting will be scheduled at the end of the regular meeting agenda for April 12<sup>th</sup> at the Community Center. Mr. Swenson discussed the Phase 1 project.

**SHERIFF UPDATE**

The Board met with Sheriff John Clements. He presented Deputy Richard Lundberg with certification as a Certified Basic Detentions Officer. Sheriff Clements provided a Monthly Incident Report. Sheriff Clements also discussed payment of an excise tax on thermometers ordered by the Sheriff's department last year.

**REVIEW AND PASSAGE OF ORDINANCE FOR MARIJUANA 21-01**

Sheriff Clements presented proposed ordinance 21-01, making unlawful the possession of marijuana in any area of Clark County. Penalties for violations were discussed. No one provided public comment.

**Commissioner Hillman motioned to approve Ordinance 21-01, Commissioner Ward seconded the motion. Motion passed unanimously.**

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**REVIEW AND PASSAGE OF ORDINANCE FOR ROAD CLOSURE 21-02**

Sheriff Clements presented proposed ordinance 21-02, making unlawful traveling past any posted, signed, barricaded, or manned road and or trail closures in Clark County. Penalties for violations were discussed. No one provided public comment.

**Commissioner Ward motioned to approve Ordinance 21-02, Commissioner Hillman seconded the motion. Motion passed unanimously.**

**2021 ANNUAL OPERATING AND FINANCIAL PLAN**

Sheriff Clements presented the Cooperative Law Enforcement Annual Operating Plan & Financial Plan between the Clark County Sheriff's Office and the USDA, Forest Service. Discussion was held.

**Commissioner Ward motioned to approve the 2021 Annual Operating and Financial Plan. Commissioner Hillman seconded the motion. Motion passed unanimously.**

**JAIL STANDARDS**

Discussion was held regarding changes to jail food. Sheriff Clements presented cost saving changes to the jail food menu.

Discussion was held regarding potential authorization to contract with a neighboring county for assistance in transporting inmates who were being held in Madison County. A detention officer is needed since two Clark County deputies and local Idaho State Police personnel will be in a training meeting on March 16, 2021, the day the transport of inmates was scheduled. Discussion was held as to what arrangements could be made for the safe transport of inmates as well as making sure an officer could remain to work in Clark County that day.

Discussion was held regarding certification of Sheriff's office staff as detention officers. Sheriff Clements stated that ICRMP will not insure the facility unless staff members obtain certification as detention officers. Sheriff Clements discussed potential budget constraints if all four dispatchers obtain certification. Sheriff Clements stated that his department is working towards certification. Discussion was also held regarding PREA certification and PREA audit. The audit occurs every three years.

**The Board held recess for lunch at 12:12 p.m.**

**The Board resumed at 1:03 p.m.**

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**ELECTED OFFICIAL & DEPARTMENT HEAD UPDATE**

Clark County Planning and Zoning Administrator Laurie Small presented information regarding the proposed solar energy facility in the county. Mrs. Small stated that a Conditional Use Permit was approved at the last Planning and Zoning Commission meeting. The following conditions were placed on the permit:

- Must annually provide decommissioning bond
- Must provide environmental surveys
- Must work with Emergency Management on fire training.

Mrs. Small stated that construction will begin in spring of 2022. Mrs. Small also stated that 3.5% of revenue is returned to the county to offset property taxes.

Sheriff Clements stated that the keys for certain jail doors are not working properly. Sheriff Clements also proposed an alternative to the previously discussed issue of transporting the two inmates from Madison County. Sheriff Clements proposed a plan to bring the inmates and house them at the Clark County facility ahead of the March 16 2021 court date so that the county would have law enforcement coverage and would not have to pay for other jurisdictions to help.

Clark County Treasurer Lana Schwartz presented statements of cash to the Board.

Treasurer Schwartz also presented account authorization resolutions authorizing Lana Schwartz and Yessica Ruiz to deposit and review funds, and authorized MaCoy Ward to review county deposits and records.

**Commissioner Hillman motioned to approve Resolution 2021-05 for Zions Bank (xx4159). Commissioner Ward seconded the motion. Motion passed unanimously.**

**Commissioner Hillman motioned to approve Resolution 2021-06 for Zions Bank (xx0915). Commissioner Ward seconded the motion. Motion passed unanimously.**

**Commissioner Hillman motioned to approve Resolution 2021-07 for Zions Bank (xx9818). Commissioner Ward seconded the motion. Motion passed unanimously.**

**Commissioner Ward motioned to approve Resolution 21-08 for Zions Bank (xx4290). Commissioner Hillman seconded the motion. Motion passed unanimously.**

**Commissioner Ward motioned to approve Resolution 21-09 for Zions Bank (xx4308). Commissioner Hillman seconded the motion. Motion passed unanimously.**

**EMERGENCY MANAGEMENT UPDATE**

The Board met with Jill Egan, Emergency Management Director. Mrs. Egan presented the All Hazard Mitigation Plan-Promulgation of Adoption to the Board. The adoption page was signed by the Board.

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**CLARK COUNTY RODEO CLUB CATERING PERMIT**

Jodi Milner, president of the Clark County Rodeo Club, appeared before the Board to obtain approval of catering permits, including beer license, for rodeo events scheduled for June 19-20, 2021 from 12:00 p.m. to 12:00 a.m., and September 11, 2021 from 12:00 p.m. to 12:00 a.m. No one provided public comment.

Commissioner Ward made a motion to approve the catering permits for June 19-20, 2021 from 12:00 p.m. to 12:00 a.m., and September 11, 2021 from 12:00 p.m. to 12:00 a.m. Commissioner Hillman seconded the motion. Motion passed unanimously.

**EXECUTIVE SESSION**

**Commissioner Ward motioned to go into Executive Session pursuant to Idaho Code 74-206 (d) To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code. Commissioner Hillman seconded the motion. Roll Call: Commissioner Shenton aye, Commissioner Ward aye, Commissioner Hillman aye.**

**Executive Session ended at 2:48 p.m.**

**General Session resumed at 2:48 p.m.**

**YALE-KILGORE/A-2 HIGHWAY PROJECTS**

The Board, Darrin May, Prosecutor Simpson, and Clerk Schwartz joined a conference call with Curtis Jorgenson to discuss the FLAP grant and the Yale-Kilgore/A-2 Highway project. Project funding and projected start/completion timelines were discussed. The Board discussed a tentative meeting on June 14<sup>th</sup> to resume discussion.

**ANNUAL ROAD AND STREET FINANCIAL REPORT FOR FISCAL YEAR 2020**

Discussion resumed regarding the Annual Road and Street Financial Report for fiscal year 2020.

**Commissioner Ward motioned to approve the Annual Road and Street Financial Report for Fiscal Year 2020 pending approval of numbers. Commissioner Hillman seconded the motion. Motion passed unanimously.**

**JAIL INSPECTION**

The Board, County Clerk, Sheriff, performed a routine jail inspection.

**Regular Session adjourned at 4:45 p.m.**

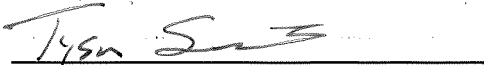
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Chairman, Greg Shenton



Clerk, Tyson Schwartz